Regular Meeting

Public Forum

Communication His Honor the Mayor

Appointment Letters

The regular meeting of the City Council of the City of Fitchburg was held in the Memorial Middle School Library, 615 Rollstone St., Fitchburg, on February 4, 2016. The meeting was called to order by President Kushmerek at 7:08 P.M. The Clerk called the roll and ten (10) members were present. Councillor Bean was absent. The meeting opened with a salute to the Flag led by Councillor Bisol.

#### PUBLIC FORUM

Mr. Scott Ellis spoke in support of granting petition 250-2015. He stated that one tenant informed him that they intend to relocate to New Hampshire because they cannot continue to operate with the flight restrictions currently in effect. stated that Utz Potato Chip Company has cancelled flights due to flight restrictions. These restrictions would be lifted once the matter of avigation easements is addressed.

Mr. Peter Campobasso spoke regarding petition 250-2015. He stated that discussions between his client and the Airport have resulted in an agreement in principle. He stated that the easement area has been clarified and that although a purchase and sale agreement has not been signed they are agreeable to do

### COMMUNICATIONS FROM HIS HONOR THE MAYOR

Appointment Letters



The City of Fitchburg Massachusetts

OFFICE OF THE MAYOR

FITCHBURG CITY CLERK

16 JAN 25 08 35

STEPHEN L. DINATALE 166 BOULDER DRIVE FITCHBURG, MA 01420 TEL. (978) 829-1801

**AARON TOURIGNY** CHIEF OF STAFF ATOURIGNY@FITCHBURGMALGOV

JOAN DAVID ADMINISTRATIVE AIDE

January 20, 2016

The Honorable City Council **Fitchburg Municipal Offices** 166 Boulder Drive, Suite 108 Fitchburg, MA 01420

Dear Honorable Councilors,

I hereby reappoint and ask for your confirmation of Ms. Kim Cochrane of 11 Hillside Road, Fitchburg, MA, as a member of the Board of Library Trustees for a term to expire on January 1, 2019.

Please feel free to contact me with any questions.

Sincerel

Stephen L. DiNatale

Mayor

Cc: Sharon Bernard

Appointment Letters



The City of Fitchburg

Massachusetts

OFFICE OF THE MAYOR

FITCHBURG CITY CLERK

16 JAN 25

08 35

STEPHEN L. DINATALE MAYOR

166 BOULDER DRIVE FITCHBURG, MA 01420 TEL. (978) 829-1801 AARON TOURIGNY
CHIEF OF STAFF
ATOURIGNY@FITCHBURGMA.GOV

JOAN DAVID

ADMINISTRATIVE AIDE JDAVID@FITCHBURGMA.GOV

January 21, 2016

The Honorable City Council Fitchburg Municipal Offices 166 Boulder Drive, Suite 108 Fitchburg, MA 01420

Dear Honorable Councilors,

I hereby reappoint and ask for your confirmation of Ms. Jenna C. David of 90 Columbia Avenue, Fitchburg, MA, as a member of the Energy Commission for a term to expire on April 1, 2018.

Please feel free to contact me with any questions:

Sincerely

Stephen L. DiNatale

Mayor

Appointment Letters



The City of Fitchburg

Massachusetts

FITCHBURG CITY CLERK

16 JAN 25 08 35

**STEPHEN L. DINATALE MAYOR** 

166 BOULDER DRIVE FITCHBURG, MA 01420 TEL. (978) 829-1801

**AARON TOURIGNY CHIEF OF STAFF** ATOURIGNY@FITCHBURGMA.GOV

> **JOAN DAVID** ADMINISTRATIVE AIDE JDAVID@FITCHBURGMA.GOV

January 20, 2016

The Honorable City Council Fitchburg Municipal Offices 166 Boulder Drive, Suite 108 Fitchburg, MA 01420

Dear Honorable Councilors,

I hereby reappoint and ask for your confirmation of Mr. David R. Descoteaux of 47 Putnam Park, Fitchburg, MA, as a member of the Capital Improvement Commission for a term to expire on January 1, 2019.

Please feel free to contact me with any questions.

Sincerely

Stephen L. DiNatale

Mayor

Appointment Letters



STEPHEN L. DINATALE **MAYOR** 

> 166 BOULDER DRIVE FITCHBURG, MA 01420 TEL. (978) 829-1801

The City of Fitchburg Massachusetts OFFICE OF THE MAYOR

FITCHBURG CITY CLERK

16 JAN 25 08 35

> **AARON TOURIGNY** CHIEF OF STAFF ATOURIGNY@FITCHBURGMA.GOV

JOAN DAVID ADMINISTRATIVE AIDE JDAVID@FITCHBURGMA.GOV

January 21, 2016

The Honorable City Council Fitchburg Municipal Offices 166 Boulder Drive, Suite 108 Fitchburg, MA 01420

Dear Honorable Councilors,

I hereby reappoint and ask for your confirmation of Mr. Robert M. Jokela of 143 Old Farm Road, Leominster, MA, as a member of the Board of Commissioners of Trust Funds for a term to expire on January 1, 2019.

Please feel free to contact me with any questions.

Sincerely,

Stephen L. DiNatale Mayor

Appointment Letters



The City of Fitchburg

Massachusetts

OFFICE OF THE MAYOR

FITCHBURG CITY CLERK

16 JAN 25

08 35

STEPHEN L. DINATALE MAYOR

166 BOULDER DRIVE FITCHBURG, MA 01420 TEL. (978) 829-1801 AARON TOURIGNY
CHIEF OF STAFF
ATOURIGNY@FITCHBURGMA.GOV

JOAN DAVID
ADMINISTRATIVE AIDE
JDAVID@FITCHBURGMA.GOV

January 22, 2016

The Honorable City Council Fitchburg Municipal Offices 166 Boulder Drive, Suite 108 Fitchburg, MA 01420

Dear Honorable Councilors,

I hereby appoint and ask for your confirmation of Ms. Cynthia Jones of 245 River Street, Apt. 132, Fitchburg, MA, as a member of the Board of Library Trustees, to fill the balance of the appointment of Reinaldo Lopez, for a term to expire on January 1, 2017.

Please feel free to contact me with any questions.

Sincerely,

Stephen L. DiNatale

Mayor

Appointment Letters



STEPHEN L. DINATALE MAYOR

> 166 BOULDER DRIVE FITCHBURG, MA 01420 TEL. (978) 829-1801

The City of Fitchburg Massachusetts

OFFICE OF THE MAYOR

FITCHBURG CITY CLERK

16 JAN 25 08 36

> **AARON TOURIGNY CHIEF OF STAFF** ATOURIGNY@FITCHBURGMA.GOV

**JOAN DAVID** ADMINISTRATIVE AIDE JDAVID@FITCHBURGMA.GOV

January 22, 2016

The Honorable City Council Fitchburg Municipal Offices 166 Boulder Drive, Suite 108 Fitchburg, MA 01420

Dear Honorable Councilors,

I hereby reappoint and ask for your confirmation of Mr. Harris Karis of 205 Will Thompson Way, Fitchburg, MA, as a member of the Conservation Commission for a term to expire on January 1, 2019.

Please feel free to contact me with any questions.

Sincerely,

Stephen L. DiNatale Mayor

Appointment Letters



STEPHEN L. DINATALE MAYOR

166 BOULDER DRIVE FITCHBURG, MA 01420 TEL. (978) 829-1801

The City of Fitchburg Massachusetts

OFFICE OF THE MAYOR

FITCHBURG CITY CLERK

16 JAN 25

08 35

**AARON TOURIGNY** CHIEF OF STAFF ATOURIGNY@FITCHBURGMA.GOV

> JOAN DAVID ADMINISTRATIVE AIDE JDAVID@FITCHBURGMA.GOV

anuary 22, 2016

he Honorable City Council Fitchburg Municipal Offices 66 Boulder Drive, Suite 108 Fitchburg, MA 01420

Dear Honorable Councilors,

hereby reappoint and ask for your confirmation of Ms. Sandra Knipe of 12 Dogwood Road South, lubbardston, MA, as a member of the Board of Health for a term to expire on January 1, 2019.

Please feel free to contact me with any questions.

\$incerely,

Stephen L. DiNatale

Mayor

Appointment Letters



The City of Fitchburg Massachusetts

OFFICE OF THE MAYOR

FITCHBURG CITY CLERK

16 JAN 25

08 35

STEPHEN L. DINATALE MAYOR

166 BOULDER DRIVE FITCHBURG, MA 01420 TEL. (978) 829-1801

**AARON TOURIGNY** CHIEF OF STAFF ATOURIGNY@FITCHBURGMA.GOV

JOAN DAVID ADMINISTRATIVE AIDE JDAVID@FITCHBURGMA.GOV

January 21, 2016

The Honorable City Council Fitchburg Municipal Offices 166 Boulder Drive, Suite 108 Fitchburg, MA 01420

Dear Honorable Councilors,

I hereby appoint and ask for your confirmation of Ms. Laura O'Kane of 83 Warren Street, Fitchburg, MA, as an associate member to the Planning Board for a term to expire on January 1, 2018.

Please feel free to contact me with any questions.

Sincerely,

Stephen L. DiNatale Mayor

Appointment Letters



STEPHEN L. DINATALE

MAYOR

166 BOULDER DRIVE

FITCHBURG, MA 01420

TEL. (978) 829-1801

The City of Fitchburg Massachusetts

FITCHBURG CITY CLERK

16 JAN 25 08 35

**AARON TOURIGNY CHIEF OF STAFF** ATOURIGNY@FITCHBURGMA.GOV **JOAN DAVID ADMINISTRATIVE AIDE** 

JDAVID@FITCHBURGMA.GOV

January 21, 2016

The Honorable City Council Fitchburg Municipal Offices 166 Boulder Drive, Suite 108 Fitchburg, MA 01420

Dear Honorable Councilors,

I hereby reappoint and ask for your confirmation of Mr. Michael Phaneuf of 39 Shadow Drive, Fitchburg, MA, as a member of the Board of Library Trustees for a term to expire on January 1, 2019.

Please feel free to contact me with any questions.

Sincerely,

Stephen L. DiNatale Mayor

Appointment Letters



STEPHEN L. DINATALE MAYOR

166 BOULDER DRIVE FITCHBURG, MA 01420 TEL. (978) 829-1801

The City of Fitchburg Massachusetts

OFFICE OF THE MAYOR

FITCHBURG CITY CLERK

08 35 16 JAN 25

> **AARON TOURIGNY** CHIEF OF STAFF ATOURIGNY@FITCHBURGMA.GOV

JOAN DAVID **ADMINISTRATIVE AIDE** 

January 20, 2016

The Honorable City Council **Fitchburg Municipal Offices** 166 Boulder Drive, Suite 108 Fitchburg, MA 01420

Dear Honorable Councilors,

I hereby reappoint and ask for your confirmation of Mr. Allen I. Rome of 25 Harwood Terrace, Leominster, MA, as the Broker of Records for a term to expire on January 1, 2017.

Please feel free to contact me with any questions.

Sincerely,

Stephen L. DiNatale

Mayor

Appointment Letters



The City of Fitchburg

Massachusetts

OFFICE OF THE MAYOR

FITCHBURG CITY CLERK

08 36 16 JAN 25

STEPHEN L. DINATALE MAYOR

> 166 BOULDER DRIVE FITCHBURG, MA 01420 TEL. (978) 829-1801

**AARON TOURIGNY CHIEF OF STAFF** 

ATOURIGNY@FITCHBURGMA.GOV

**JOAN DAVID** ADMINISTRATIVE AIDE JDAVID@FITCHBURGMA.GOV

January 20, 2016

The Honorable City Council Fitchburg Municipal Offices 166 Boulder Drive, Suite 108 Fitchburg, MA 01420

Dear Honorable Councilors,

I hereby reappoint and ask for your confirmation of Ms. Tracy Betts Sarefield of 38 Rogers Avenue, Fitchburg, MA, as a member of the Conservation Commission for a term to expire on January 1, 2018.

Please feel free to contact me with any questions.

Stephen L. DiNatale Mayor

Appointment Letters



STEPHEN L. DINATALE

MAYOR

166 BOULDER DRIVE

The City of Fitchburg

FITCHBURG CITY CLERK

Massachusetts 16 JAN 25 13 26

OFFICE OF THE MAYOR

**AARON TOURIGNY** CHIEF OF STAFF

ATOURIGNY@FITCHBURGMA.GOV

JOAN DAVID

ADMINISTRATIVE AIDE JDAVID@FITCHBURGMA.GOV

FITCHBURG, MA 01420 TEL. (978) 829-1801

January 25, 2016

The Honorable City Council Fitchburg Municipal Offices 166 Boulder Drive, Suite 108 Fitchburg, MA 01420

Dear Honorable Councilors,

I hereby reappoint and ask for your confirmation of Ms. Margaret A. Snyder of 175 East Street, Fitchburg, MA, as a member of the Board of Library Trustees for a term to expire on January 1, 2019.

Please feel free to contact me with any questions.

Stephen L. DiNatale Mayor

Appointment Letters



The City of Fitchburg

Massachusetts FII

OFFICE OF THE MAYOR

FITCHBURG CITY CLERK

16 JAN 25 08 36

STEPHEN L. DINATALE **MAYOR** 

> **166 BOULDER DRIVE** FITCHBURG, MA 01420 TEL. (978) 829-1801

**AARON TOURIGNY** CHIEF OF STAFF ATOURIGNY@FITCHBURGMA.GOV

JOAN DAVID **ADMINISTRATIVE AIDE** JDAVID@FITCHBURGMA.GOV

January 21, 2016

The Honorable City Council Fitchburg Municipal Offices 166 Boulder Drive, Suite 108 Fitchburg, MA 01420

Dear Honorable Councilors,

I hereby reappoint and ask for your confirmation of Mr. Thomas P. Starr of 244 High Road, Fitchburg, MA, as a member of the Conservation Commission for a term to expire on January 1, 2018.

Please feel free to contact me with any questions.

Sincerely,

Stephen L. DiNatale

Mayor

Appointment Letters



The City of Fitchburg

FITCHBURG CITY CLERK

Massachusetts
16 JAN 26 14 16

OFFICE OF THE MAYOR

STEPHEN L. DINATALE **MAYOR** 

> 166 BOULDER DRIVE FITCHBURG, MA 01420 TEL. (978) 829-1801

**AARON TOURIGNY** CHIEF OF STAFF ATOURIGNY@FITCHBURGMA.GOV

**JOAN DAVID** 

ADMINISTRATIVE AIDE JDAVID@FITCHBURGMA.GOV

January 25, 2016

The Honorable City Council Fitchburg Municipal Offices 166 Boulder Drive, Suite 108 Fitchburg, MA 01420

Dear Honorable Councilors,

I hereby reappoint and ask for your confirmation of Mr. David J. Streb of 377 Highland Avenue, Fitchburg, MA, as a member of the Conservation Conservation Commission for a term to expire on December 1, 2017.

Please feel free to contact me with any questions.

Sincerely,

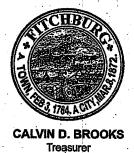
Mayor

Letters read and referred to the Appointments Committee.

Calvin D. Brooks City Treasurer

#### COMMUNICATION

Calvin D. Brooks, City Treasurer
Re: Tax Lien Cases



## City of Nitchburg

OFFICE OF THE TREASURER

166 Boulder Drive Fitchburg, MA 01420

978-829-1830 FAX 978-829-1971

January 20, 2016

Mayor Stephen L. DiNatale 166 Boulder Drive Fitchburg, MA 01420

Re: 50 Laurel Street

Parcel 55-10-0 Case No. 14 TL 149839

Dear Mayor DiNatale:

Our attorney has advised that on December 1, 2015, Land Court issued judgment in the city's tax lien foreclosure case on the above property. Enclosed is a copy of the recorded Judgment in Tax Lien Case. This property includes both land and building. Taxes due on the property, not including interest, are \$94,149.53, and do not include FY2016 property taxes.

Representatives from various city departments are currently discussing what to do with the property and will be making a recommendation to you shortly. In the meantime, the city will be taking steps to secure and insure the property.

Thank you.

Sincerely,

Calvin D. Brooks
Treasurer

Enc.

Cc: Council President Michael Kushmerek Ken Wilson, Chief Assessor Richard Sarasin, City Auditor Michelle Shepard, Assistant Treasurer Vincent Pusateri, City Solicitor NICE Committee-email

Calvin D. Brooks City Treasurer

[SEAL]

COMMONWEALTH OF MASSACHUSETTS LAND COURT DEPARTMENT OF THE TRIAL COURT

Case No.: 14 TL 149839

#### JUDGMENT IN TAX LIEN CASE

City of Fitchburg

Andrea Ridley Trustee of the 50 Laurel Street Realty Trust, Amara Ridley Trustee of the 50 **Laurel Street Realty Trust** 

This case came on to be heard and was argued by counsel, and thereupon, upon consideration thereof, it is

ADJUDGED and ORDERED that all rights of redemption are forever foreclosed and barred under the following deed(s) given by and/or the tax taking(s) made by the Collector of Taxes for the City of Fitchburg in Worcester County and said Commonwealth:

See .					Certificate of
Land Type	Tax Taking Date	Book No.	Page No.	Document No.	Title No.
Recorded	03/15/1995	2700	309		

By the Court:

Deborah J. Patterson

Attest:

A TRUE COPY ATTEST:

Deborran J. tatter RECORDER

Deborah J. Patterson Recorder

Entered: December 1, 2015

Long Type

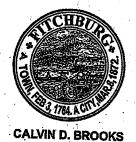
03/15/1995 Tar Treater Derry 2700

ATTEST NO. WORC. REGISTRY OF DEEDS
KATHLEEN REYNOLDS DAIGNEAULT, REGISTER Occupant III

Date/Time Printed: 12/1/15 8:44 AM

1 of 1

Calvin D. Brooks City Treasurer



Treasurer

# City of Nitchburg

OFFICE OF THE TREASURER

166 Boulder Drive Fitchburg, MA 01420

978-829-1830 FAX 978-829-1971

January 20, 2016

Mayor Stephen L. DiNatale 166 Boulder Drive Fitchburg, MA 01420

Re: 617 Water Street
Parcel 109-32-0 Case No. 14 TL 150193

Lançaster Street Parcel 109-11-0

Case No. 14 TL 149810

Dear Mayor DiNatale:

Our attorney has advised that on December 1, 2015, Land Court issued judgment in the city's tax lien foreclosure case on 617 Water Street, and on December 9, 2015, Land Court issued judgment on Lancaster Street. Enclosed are copies of the recorded Judgment in Tax Lien Case. These properties abut and include both land and building. Taxes due on 617 Water Street, not including interest, are \$31,938.04, and do not include FY2016 property taxes. Taxes due on Lancaster Street, not including interest, are \$4,929.80, and do not include FY2016 Property taxes.

Representatives from various city departments are currently discussing what to do with the properties and will be making a recommendation to you shortly. In the meantime, the city will be taking steps to secure and insure the properties.

Thank you.

Sincerely,

Calvin D. Brooks Treasurer

Enc.

Cc: Council President Michael Kushmerek U Ken Wilson, Chief Assessor Richard Sarasin, City Auditor Michelle Shepard, Assistant Treasurer Vincent Pusateri, City Solicitor NICE Committee-email City of Fitchburg,

Communication

Calvin D. Brooks City Treasurer

[SEAL]

Bk 8482 Ps214 #378 01-11-2016 @ 09:25a

# COMMONWEALTH OF MASSACHUSETTS LAND COURT DEPARTMENT OF THE TRIAL COURT

Case No.: 14 TL 150193

JUDGMENT IN TAX LIEN CASE

City of Fitchburg

VS.

Deanne M. Ludwick

This case came on to be heard and was argued by counsel, and thereupon, upon consideration thereof, it is

ADJUDGED and ORDERED that all rights of redemption are forever foreclosed and barred under the following deed(s) given by and/or the tax taking(s) made by the Collector of Taxes for the City of Fitchburg in Worcester County and said Commonwealth:

÷					Certificate of
Land Type	Tax Taking Date	Book No.	Page No.	Document No.	Title No.
Recorded	03/14/2008	6691	238		
		i			

By the Court:

Deborah J. Patterson

Attest:

A TRUE COPY

ATTEST:

Debonal J. Tatter &

Deborah J. Patterson Recorder

Entered: December 1, 2015

ATTEST NO. WORC: REGISTRY OF DEEDS KATHLEEN REYNOLDS DAIGNEAULT, REGISTER

K:\LANDCOURTFORMS\LCTL003A.DOC

Autoria de la composição de la composiçã

TD: 4/12/05

Date/Time Printed: 12/1/15 9:02 AM

l of

Calvin D. Brooks City Treasurer

[SEAL]

Bk 8482 Ps286 #413 01-11-2016 & 11:44a

COMMONWEALTH OF MASSACHUSETTS LAND COURT DEPARTMENT OF THE TRIAL COURT

Case No.: 14 TL 149810

#### JUDGMENT IN TAX LIEN CASE

City of Fitchburg

WQ.

#### Deanne M. Ludwick

This case came on to be heard and was argued by counsel, and thereupon, upon consideration thereof, it is

ADJUDGED and ORDERED that all rights of redemption are forever foreclosed and barred under the following deed(s) given by and/or the tax taking(s) made by the Collector of Taxes for the City of Fitchburg in Worcester County and said Commonwealth:

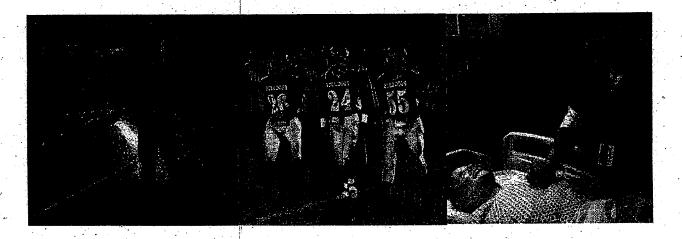
Land Typ Recorded		<b>Taking Date</b> 3/14/2008	<b>Book No.</b> 6691	<u>Page No.</u> 236	Document No.	Certificate of Title No.
Sm-roll (D	By the Co					
i	Attest:	A TRUE COPY ATTEST:	ah J. Patterson			
		RECOR	. Patturson	Deborah J. Recorder	Patterson	
Entered: Do	ecember 9,	2015				
Recorded		<u> </u>	6691	KATHLEEN REYNO	RC. REGISTRY OF DEEDS	ER TIME FAT
K:\LANDCOURTFO	RMS\LCTL003A	DOC TD: 4/12/0	S Date/Time P	rinted: 12/9/15 1:23 PM		7 (0)

Communications read and placed on file in the City Clerk's

#### ANNUAL REPORT

14-16. Montachusett Regional Vocational Technical School 2014-2015 Annual Report.

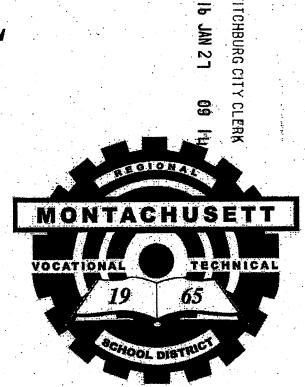
Montachusett Regional Vocational Technical School



# ANNUAL REPORT 2014 - 2015

1050 Westminster Street Fitchburg, MA 01420 (978) 345-9200 www.montytech.net





The 2014-2015 school year was my first year as Superintendent-Director of Montachusett Regional Vocational Technical School District, and it seemed to come and go in a minute; I would be remiss if I did not take time to reflect upon the numerous achievements our talented students, faculty and staff accomplished throughout the school year. These awards, recognitions, and distinctions are the result of <u>years</u> of high quality education and vocational-technical training. They are the hallmark of a Monty Tech education, earned by both individuals' and team efforts. While they are, in deed, an honor, they are simply a snapshot of the wonderful experiences happening on a day-to-day basis here at Monty Tech. I am delighted to present the District's 2014-2015 annual report to you, highlighting some of the year's most notable achievements, including:

- A talented team of three Monty Tech Engineering students won the gold medal for Engineering Technology and Design at the SkillsUSA national competitions held in Louisville, KY. Nicolas Wicker of Fitchburg, Leon Gaulin of Winchendon and Devan Kumar, also of Winchendon, led by instructor Dennis Cormier, created a portable game console designed with retro gaming in mind. The team has developed patents on their prize-winning efforts, and continues to expand their business and engineering acumen.
- The Machine Technology program aligned curriculum to MASSMEP (Massachusetts Manufacturing Extension Partnership) standards, and as a result students are now able to earn Level 1 and Level 2 Applied Manufacturing Technology Pathway Certifications. Having these certifications will ensure program graduates stand-out when they enter the workforce upon graduation, as employers are better able to verify technical skills and expertise with this widely accepted training model. Also, our instructors are now able to access the manufacturing curriculum developed through Worcester Polytechnic Institute, adding rigor and relevance to our very popular Machine Technology program.
- The Monty Tech Auto Body/ Collision Repair Department was featured in the April 2015 edition of the New England Automotive Report, applauded for its dedication to excellence. Molly Brodeur, President of the Alliance of Automotive Service Providers, Massachusetts cited the program's innovative technologies, spacious facilities, and specialized equipment as among the best in New England.
- Outpacing more than 1,000 teams across the United States, and competing in three categories: network security, digital forensics, and Cisco networking, a team of six talented students captured first place at the CyberPatriot event, a national high school cyber defense competition, founded by the Air Force Association.
- Students at Montachusett Regional Vocational Technical School continued to demonstrate high academic achievement. In the spring of 2015, Monty Tech's passing rate on the MCAS English Language Arts exam was 100%, Mathematics 98%, and Biology 98%.

We are so proud of the educational programs offered here at Monty Tech, yet we continually strive to improve upon them. Collaborating with area colleges and universities, we are ensuring our curriculum and instruction are rigorous and relevant. Sharing best practices with vocational-technical colleagues from across the state — and nation — we give and take some of the best ideas, with one thing in mind — what is best for our students. And what is best, I believe, is preparing students for both college <u>and</u> career.

We hope you will find this report a comprehensive review of the quality education you have come to know and expect from Montachusett Regional Vocational Technical School. You may notice that each of the eighteen member cities and towns are reflected in this report, and that students performed services in almost every community last year. Providing our students with an opportunity to give back to the communities that support them — and support our school — is a pleasure.

Respectfully submitted,

Sheila M. Harrity, Ed.D.

1

#### Superintendent-Director

#### Our Mission

Every student will graduate from Montachusett Regional Vocational Technical School with the skills, knowledge, and abilities to be a productive and effective member of an ever-changing society.

#### Our District

Montachusett Regional Vocational Technical School is a four-year career and technical high school serving the member towns of:

Ashburnham	Harvard	Princeton
Ashby	Holden	Royalston
Athol	Hubbardston	Sterling
Barre	Lunenburg	Templeton
Fitchburg	Petersham	Westminster
Gardner	Phillipston	Winchendon

#### Leadership

The leadership team at Montachusett Regional Vocational Technical School is comprised of ten talented administrators whose varied educational backgrounds, professional experiences, and areas of expertise contribute to the success of the school. Working collaboratively, and under the direction of the Superintendent and Principal, the team has been able to transform the school into one of the most soughtafter high schools in North Central Massachusetts.

Sheila M. Harrity, Superintendent-Director Tom Browne, Principal Dayana Carlson, Assistant Principal Tammy Crockett, Business Manager Francine Duncan, Director of Technology

Christina Favreau, Director of Academic Programs
Jim Hachey, Director of Vocational Programs
Richard Ikonen, Director of Facilities
Katy Whitaker, Development Coordinator
Victoria Zarozinski, Director of Student Support Services

#### Enrollment

On June 1, 2015, student enrollment at Monty Tech included 1,418 students in grades nine through twelve. Students are represented from every community in the district: Ashburnham (61), Ashby (35), Athol (88), Barre (37), Fitchburg (368), Gardner (146), Harvard (5), Holden (71), Hubbardston (62), Lunenburg (78), Petersham (4), Phillipston (18), Princeton (20), Royalston (18), Sterling (61), Templeton (93), Westminster (81), and Winchendon (146). The remaining 26 students were from out-of-district towns, including Ayer, Clinton, Lancaster, Leominster, Orange, Shirley, Webster and Worcester.

Throughout 2014-2015, Monty Tech offered a variety of opportunities for students, parents, and community members to learn about and visit the school. In October 2014, approximately 1,000 district eighth graders participated in the annual "Tour Day" event. Students toured our twenty vocational-technical areas and learned about the school's challenging academic offerings and exciting athletic and extracurricular programs. Career Awareness Night offered interested students the opportunity to return in the evening with their family members, to further explore the facilities and talk with staff members.

Each year, the Dean of Admissions conducts school visits, student interviews, and accepts applications for admissions. 2014-2015 proved to be an exceptionally busy year for her, as the school received 631 applications for admission. Of those, 575 were from students hoping to enter our incoming freshman class.

The balance of the applications came from students hoping to enter the school as upperclassmen. Because there are only a limited number of students the school can accept each year, 338 freshmen and 3 upperclassmen were admitted.

The Vocational Interest Program (V.I.P.) offers area seventh and eighth grade students the chance to visit Monty Tech after school, and participate in hands-on learning experiences across a variety of vocational/technical areas. The program continued to attract a large number of students during the 2014-2015 school year, serving approximately 600 area students.

#### Class of 2015 Awards

Members of the Class of 2015 were awarded approximately \$55,000 in scholarships. The Monty Tech Foundation generously provided \$35,000 in scholarships to graduating seniors, ranging in amounts of \$200 to \$2,000. The Foundation also awarded \$6,000 to the Practical Nursing graduates. Once again, local and state organizations, as well as generous individuals, continue to recognize the ability and potential of Monty Tech graduates in the form of financial donations. The School Committee, administration, faculty, and graduates themselves, are grateful for this support.

Articulation Agreements with local colleges also play an important role in helping reduce the cost of higher education. Qualified Monty Tech students are eligible to receive college credits through a number of articulation agreements with public and private colleges across the country. Approximately 54% of the graduating class of 2015 reported plans to enroll at either a 2-year college, 4-year college/university, or a technical/trade school upon graduation. By earning college credits while still in high school, these students will benefit by saving both time and money as they pursue advanced educational programs.

#### Financial Report

In an effort to develop a cost-effective budget for the fiscal year 2014-2015, a great deal of effort was put forth by the School Committee, administration, and staff. The final fiscal year 2014-2015 Educational Plan totaled \$25,640,833, which represents a 3.5% increase over the 2013-2014 Educational Plan. The District's FY15 budget, once again, only meets the minimum spending required by Massachusetts General Law Chapter 70.

The District was audited in August 2015 as part of the yearly financial audit by the accounting firm of Melanson, Heath and Co. from Greenfield, MA and a very good report is anticipated.

#### **Grants and Contracts**

Monty Tech continues to pursue grant funding on an annual basis. These funds assist in providing many educational and social services to the student population. For fiscal year 2015, state and federal grant sources provided the school with \$866,668. Programs funded by these grants include: Essential Health Services, Social Intervention and Mediation, Improving Teacher Quality, Special Education Services and Program Improvement, Title I Support, Perkins Occupational Education, and Perkins Postsecondary Education. Using these allocation funds, the school was able to purchase a variety of instructional technology, equipment and supplies to enhance the learning experience across both academic and vocational programs.

#### Academic Achievement

In 2014-2015, students at Montachusett Regional Vocational Technical School continued to demonstrate high academic achievement, earning commendable MCAS scores in English Language Arts, Mathematics and

Biology. For Spring 2015, Monty Tech's passing rate on the English Language Arts was 100%, Mathematics 98%, Biology 98%.

The district is particularly proud of the number of students earning Advanced scores, and is pleased to report significant increases in this category. On the English Language Arts exam, students scoring Advanced increased by 16% from 2014. On the Math exam, we saw a 10% increase in Advanced from 2014, and on the Grade 10 Biology exam, there was a 3% increase in students scoring Advanced.

Students Tested	352	364	374
Passing	99%	100%	100%
Advanced/ Proficient	95%	95%	96%
Needs Improvement	5%	5%	4%
Failing	1%	0%	0%

Students Tested	352	366	375
Passing	98%	98%	98%
Advanced/Proficient	80%	84%	87%
Needs Improvement	18%	14%	11%
Failing	2%	2%	2%

Students Tested	398	351	347
Passing	97%	99%	98%
Advanced/ Proficient	73%	74%	77%
Needs Improvement	24%	25%	21%
Failing	3%	1%	2%

The district continues to make progress toward narrowing proficiency gaps. Students in all subgroups have met their progress and performance targets, securing the school's Level 1 Status distinction.

#### Vocational Projects in the District Communities

Unlike students in traditional, comprehensive high schools, students at Monty Tech are asked to put their education into practice on a daily basis. Students across the twenty different vocational-technical education programs are building homes, reconstructing damaged properties, repairing service vehicles, making walkways more accessible, and performing countless community services.

The 2014-2015 school year was a busy one for our vocational educators, as each trade aimed to provide practical, hands-on learning experiences for our students, while helping to improve each of the eighteen member communities.

Auto Body: Collision Repair Technology: A highlight of the 2014-2015 school year was the addition of new instructor, Michael Forhan, who brings wonderful industry experience and expertise to the popular Auto Body program. The program received an I-CAR Education Foundation Grant, and as a result, sophomores and

juniors will receive a Level I I-CAR certification. Students detailed, repaired, and repainted more than eighty automobiles and trucks, including a dump truck for the Winchendon Housing Authority. Six ski chairs were coated for the Johnny Appleseed Trail Association, and trail brackets were painted for Baldwinville Department of Conservation. A state-of-the-art fresh-air system was installed in the spray booth, providing our students with clean air while working in the booth, eliminating the need for respirators. (Total enrollment: 62; 7 34 males, 28 females)

Automotive Technology: As in past years, the Automotive Technology program continues to service a variety of vehicles for faculty, staff, municipalities, and district residents. 2014-2015 proved to be a very busy year for the program, as more than 400 vehicles were serviced by talented students and instructors. The Automotive Technology program continues to work to align instruction to the 2014 CVTE frameworks, as well as the recently revised NATEF standards. Instructors are pleased to report an increase in student enrollment, and offer congratulations to Senior student, Cody Caley, who placed third at the State SkillsUSA competition. A total of seven students participated in the Co-Op program, applying their technical skills in real work settings. (Total enrollment: 67; 54 males, 13 females)

Business Technology: Students graduating from Monty Tech's Business Technology program may qualify for up to nine college credits, taking advantage of articulation agreements with either Mount Wachusett Community College or New England Institute of Technology. Recognizing the work that these students have done throughout their high school year, college officials have agreed to provide qualified Business Technology students with college credits, at no charge, saving the students time and money as they pursue higher education. During the 2014-2015 school year, four students participated in the school's popular Co-Operative Education Program. Additionally, Business Technology stand-out Rebecca Parker was named SkillsUSA National Voting Delegate, and traveled to Louisville in June 2015. Business Technology students continue to post the daily menu on the Monty Tech website for the Mountain Room, distribute, collect, and maintain the Community Service database for all shops, and run a successful school store, the Gear House, refining their skills in cash handling, customer service, organization, and marketing. (Total enrollment: 66; 15 males, 51 females)

Cabinetmaking: Throughout 2014-2015, Monty Tech's Cabinetmaking instructors and students built and installed custom cabinetry and casework in the Westminster Senior and Community Center, the City of Gardner Mayor's Office, and in each of the school's three house-building projects. At the Westminster Senior Center, the talented Cabinetmaking students were charged with finishing all interior architectural woodworking, and did a beautiful job on that project. More than \$20,000 in materials and five months of labor was devoted to that job, saving the Town of Westminster a substantial amount of money. The students also built a beautiful podium and hepplewhite table, and personally delivered the furniture with historical significance to Governor Baker at the Massachusetts State House. Incorporating antique designs into today's Cabinetmaking curriculum has been challenging and has also provided students with additional career opportunities within the trade. Finally, eleven Cabinetmaking students participated in the school's Co-Op program. (Total enrollment: 70; 51 males, 19 females)

Cosmetology: The Monty Tech Cosmetology program introduced students to a talented new instructor, Lirazol Alie, who brings tremendous industry experience, expertise, and enthusiasm to the popular program. 2014-2015 also brought new educational initiatives, including computer literacy objectives. Programs such as Quizlet, Remind, and Google Classroom were introduced, and have been providing additional avenues for students and instructors to communicate and share ideas. The program accepted twenty-four Freshmen, all first choice students. In addition to serving more than 1,500 clients throughout the 2014-2015 school year, students provided mothers from Head Start in Athol with a complimentary "Day of Beauty" in honor of Mother's Day. Also in line with the program's commitment to community service, a portion of all fees collected from October through March were donated to support Horizons for Homeless. More than half of the graduates from the Cosmetology program reported plans to work in the trade, while the remaining graduates went on to pursue higher education. (Total enrollment: 91, 0 males, 91 females)

Culinary Arts: Students and instructors in the Monty Tech Culinary Arts program are among the busiest in our school. In addition to operating a full-service dining room and bakery, serving more than one hundred patrons daily, culinary students showcase their talents throughout the year at various catering events and trade shows in our sending districts, and at meetings and workshops within the school. Throughout the 2014-2015 school year, Culinary Arts students and staff prepared food for: United Way Day of Caring (150 people), Advisory Dinner/Meetings (Over 600 people), Monty Tech Homecoming Dance (500 people), Monty Tech Retirees Holiday Buffet (90 people), Women in Technology Event (150 people), Graduation reception (125 people), Department of Elementary and Secondary Education meeting (25 people), four Monty Tech Foundation breakfast meetings, the annual Superintendent's Dinner, and all school committee and subcommittee meetings. Additionally, we participated in the Greater Gardner Chamber of Commerce Chowder & Chili fest, and hosted private events for Gardner AARP, Chairtown Lumber, and Montachusett Home Care. (Total enrollment: 101; 34 males, 67 females)

Dental Assisting: During 2014-2015, the Dental Assisting program introduced twenty-one students to industry experience through externships, while seven students participated in affiliation, and one student earned a co-operative educational placement, working with an area dentist. All sophomore, junior, and senior students attended the Yankee Dental Convention in Boston, and learned about the most current trends and practices in the field. While national passing averages for Dental Assisting National Board (DANB) exams range from 69% - 78%, the Monty Tech dental students earned a 100% passing rate on the Infection Control exam and an outstanding 100% passing rate on the Radiology exam. For the fifth consecutive year, Monty Tech welcomed Community Health Connections, a school-based dental hygiene program, whose goal is to provide dental services to students in need. Through this initiative, more than thirty students were examined by a dentist, had their teeth cleaned, and had sealants or temporary fillings applied as needed. Monty Tech Dental Assisting students were given hands-on, practical experience, as they assisted the staff from CHC during each dental procedure that was performed. (Total enrollment: 57; 5 males, 52 females)

Drafting Technology: The 2014-2015 school year was a busy one for Drafting Technology students and instructors. A total of five students (three Juniors and two Seniors) participated in the school's Co-Operative Education program, and ten students advanced to the SkillsUSA state competitions. Instructors are pleased to report that a majority of the graduating seniors intend to pursue careers in the field of drafting. Like most programs in the school, the Drafting Technology program is committed to community service, and throughout the year worked to provide food and household products for a family in the community. The students and instructors also gathered items to donate for Project Shoebox, which provides personal care items to children in the foster care system, offered design services to the Lunenburg Cemetery Building project, and designed landscape and general layout for Railroad Park in Fitchburg. Students also created countless banners and signage for area community organizations and Monty Tech's graduation, college fair, greenhouse, JROTC, and Drama Club, to name a few. (Total enrollment: 56; 33 males, 23 females)

Early Childhood Education: The Early Childhood Education program began the 2014-2015 school year with a dynamic new instructor, Karla Boudreau. The program received three new Baby Care Parent Simulation dolls, each with car seat detections, as well as temperature detectors. Also, two new cameras were purchased to document students' work for individual professional portfolios. The program participated in the Massachusetts Association for the Education of Young Children's Recognition Dinner, and in preparation for the event, students created thirty games for this recognition dinner. Students and instructors worked to raise critical funds for Lucy's Love Bus, an agency that provides grants for children with cancer who are not covered by health insurance, and contributed to a number of other child-centered causes, including: SkillsUSA Change for Children, Salvation Army Christmas Angel, and the school's National Honor Society food and supplies drive. All of the program's graduating seniors are college bound and report plans to continue in the field of education. (Total enrollment: 62; 2 males, 60 females)

<u>Electrical</u>: The Electrical program continues to be one of the busiest trades in the school. During 2014-2015, students completed more than 90 work orders throughout the building, including wiring the following: a new CNC milling machine in Cabinetmaking, new milling machines in machine shop, new lifts in Auto

Technology, a new grinder in HVAC & Property Maintenance, a new smart board in Drafting, a new shear in Welding/ Metal Fabrication, new shapers and chop saws in Cabinetmaking, a new scoreboard in the gym, new office space for both the Vice Principal and the Dean of Admissions, and new charger outlets for calculators in an academic room. Students also rewired the Engineering department's storage room and relocated much of their equipment, and a new Prototrak machine in Machine Technology. In addition to wiring equipment, students performed numerous repairs and installations throughout the school as needed, including lights, outlets, computers, sensors, and CATV jacks. The Electrical program was instrumental in ensuring the school responded to all aspects in the most recent Coordinated Program Review's safety audit, and completed each of the recommended findings in a very timely manner. Students and instructors participated in the two house building projects in 2014-2015, again ensuring their work was done in a timely and efficient manner. The program's instructional space was updated to create a more conducive learning environment. Finally twelve students were awarded co-op positions, and more than half of the graduating senior class entered the workforce upon graduation, continuing into the electrical apprenticeship. (Total enrollment: 92; 76 males, 16 females)

Engineering Technology: The Monty Tech Engineering Technology program continued to enhance their curriculum and instruction by embedding four Project Lead the Way courses into the already rigorous vocational-technical curriculum. Students performed well on the end of course assessments affiliated with the Project Lead the Way coursework, with four students earning college credit in Principles of Engineering, eleven students earning college credit in Introduction to Engineering Design, and six students earning credit in Computer Integrated Manufacturing. These students may apply these credits at colleges and universities across the country. The exploratory program during the 2014-2015 school year yielded positive results for the program, with 12 students selecting Engineering Technology as their first choice and one as second choice. All sixteen seniors graduated, and a majority reported plans to continue their education or continue working in the engineering field. The instructors are pleased with the work done in their instructional space, citing better organization and increased safety. Some of the major improvements included a dropped ceiling, new work benches and stools, insulated front wall and fresh paint and the installation of a second SMART board. The Junior class went on a field trip to EASTEC, in Springfield to see the latest technology in manufacturing technologies and techniques. All Freshmen and Sophomores completed OSHA 10 hour training, and earned an OSHA 10 card. Six Seniors presented capstone projects to sponsors, parents and fellow students, demonstrating individual creativity and a deep understanding of engineering principles. Finally, the Monty Tech Engineering students were top performers at SkillsUSA contests throughout the year. At the district competitions, students earned two gold, two silver, and six bronze medals. At the state competitions, three gold and two bronze medals were captured. And at the national competitions held in Louisville, KY, a talented team of three Monty Tech Engineering students won the gold medal for Engineering Technology and Design. (Total enrollment: 55; 42 males, 13 females)

Graphic Communications: Instructors in Monty Tech's Graphic Communications program are pleased to report that all graduating seniors had plans to attend college, and many expected to pursue advanced degrees in the field. Throughout the 2014-2015 school year, the shop continued to produce large quantities of print projects for district towns and community service organizations, completing more than 300 print projects. Because Graphic Communications provides print and design services at deep discounts to local agencies, instructors report saving these offices more than \$100,000 this school year. Students and instructors also completed numerous in-house jobs, resulting in a savings to the school district of more than \$220,000 from black and white copies, wide format printing, yearbook print and production. Three students were placed in co-op experiences, applying and refining their technical skills in local businesses. The program also received six new iMac computers with CS6 Software, and the computer lab was reconfigured and equipped with new desks and a new SMART board. (Total enrollment: 86; 32 males, 54 females)

Health Occupations: The Health Occupations program at Monty Tech continues to educate a large number of students, providing a rigorous education grounded in current medical knowledge and practice. During the 2014-2015 school year, students and instructors organized a large baby shower, benefiting Battered Womens' Resources, Inc. All items collected through that event were donated to expectant mothers living in the shelter.

Students and instructors also participated in Pediatric Day, in conjunction with the school's Early Childhood Education program. The Health Occupations program was awarded a grant of \$42,400, which was used to purchase simulation devices for advanced training and simulated patient scenarios and case studies. Fifteen seniors passed the National Healthcare Association (CCMA) exam, while the program continues to offer students opportunities to earn an array of industry-recognized credentials, including: Occupational Safety and Health Administration (OSHA) 10-hour certification; Cardiopulmonary Resuscitation (CPR) and First Aid Certificate through the American Heart Association; and Certified Nursing Assistant License through the American Red Cross. Finally, Health Occupations students performed quite well throughout the year at various SkillsUSA competitions, earning a silver medal in Medical Assisting and a bronze medal in Freshman Commentary. Two students were also named State Officer Elect and National Voting Delegate, representing the school and program well. Twenty-three of the graduating seniors in 2015 reported plans to enroll in college, and a majority intend to stay close to the medical field. (Total enrollment: 106; 7 males, 99 females)

House Carpentry: Unlike other vocational-technical programs at Monty Tech, a majority of the work done by students and instructors in the House Carpentry program is completed off-campus, completing renovation, building, and repair work for member communities. Last year was no exception, as students and instructors worked together to complete the following projects: a duplex in Fitchburg for Habitat for Humanity, a two-story colonial home in Ashburnham for Montachusett Enterprise Center, Inc. (MEC), and a set of stairs in the school's Plumbing department. Mr. Morrison, the most recent addition to the House Carpentry staff, and Mr. Pearson, a Monty Tech science teacher, completed an Academic/Vocational Integration project, in an effort to further connect academic elements to practical, real-world applications. The result of the unique lesson was twenty-five bluebird houses, handcrafted by each student, and taken home to share with families and friends. (Total enrollment: 57; 40 males, 17 females)

HVAC & Property Maintenance: The 2014-2015 school year saw some changes in the HVAC & Property Maintenance Program. For many years this program had been named Industrial Technology, but when the Department of Elementary and Secondary Education outlined changes in the program's curriculum frameworks in 2014, it seemed an appropriate time to update the name of the program and refine curriculum so that students and graduates will be better prepared to pursue a variety of career pathways in the Building & Property Maintenance and HVAC fields. Combining elements from both programs, the instructors have developed a broad curriculum that continues to engage students and impress area business owners. Throughout the year, students and instructors collaborated with other Monty Tech programs to complete a number of "outside jobs", including: installing sheetrock and vinyl siding on a duplex home for Habitat for Humanity in Fitchburg, installing siding and wood molding products in a single family home in Ashburnham, and installing brackets for the Holden Recreation Department snowmobile trail. The program was proud to have thirteen students (6 seniors and 7 juniors) participate in the school's popular Co-Operative Education program — more students than in any other program at Monty Tech! (Total enrollment: 64; 57 males, 7 females)

Information Technology: As with any school, Information Technology provides key services to the educational community. In addition to the critical in-house Help Desk services offered by the program, students and instructors performed in excess of 400 hours of repair, upgrading, and troubleshooting computer problems for Monty Tech community members. Competing in the Cyber Patriot event, a national high school cyber defense competition, founded by the Air Force Association, Information Technology and Engineering students, led by program instructor Richard Duncan, captured first place at the March competition. A team of twelve Information Technology students participated in the Fitchburg State University Programming Competition, and there our students placed 13<sup>th</sup>, 24<sup>th</sup>, and 25<sup>th</sup> from the 32 teams in attendance. To ensure program graduates are armed with valuable industry-recognized certifications, program instructors offer students the following certification opportunities: TestOut PC Pro certification, IC3 Certification, Cisco IT Essential Course for Computer Repair and Maintenance, and Cisco Introduction to Networking. (100% passing rate for Sophomores). Instructors are proud to report a 98% passing rate for the juniors who took the first test of the CIW Web Foundation certification exams. Two students applied their skills, working with area non-profit agencies, building user-friendly websites for the following: Big Cheese 5K Road Race for the Town

of Athol, Community Health Connections website, and Fitchburg East Rotary website. Two talented students, Derick Kay and Ryan Perenzin, earned gold medals at the SkillsUSA District competitions, traveled to the state event and continued their winning streak with another gold medal. The pair earned the right to travel and compete on the national level in June 2015, for the third time in their high school career. (Total enrollment: 61; 60 males, 1 female)

Machine Technology: Machine Technology students and instructors had the opportunity to take part in several field trips throughout 2014-2015, including: MTD in Charlton, NyproMold in Clinton, Rocheleau Tool & Die in Fitchburg, LS Starrett in Athol, and the EASTEC show in Springfield. These field trips provided students with opportunities to see how their education connects to local industry, as well as some of the emerging technologies in the machining field. Students were also fortunate to hear from local experts, including a guest speaker from LS Starrett, who discussed proper band saw blade selection. Perhaps one of the program's greatest accomplishments was aligning curriculum to MASSMEP (Massachusetts Manufacturing Extension Partnership) training efforts. This exciting new relationship will provide our students opportunities to earn level 1 and level 2 machinist certifications, and will grant the instructors access to manufacturing curriculum developed through Worcester Polytechnic Institute. Finally, students successfully completed a number of machining jobs to benefit the school and community offices, which included: plaques for the "Ride of your Life" suicide prevention fundraiser, plaques for the school's space shuttle mission, gifts for various visitors and guests, memorial tile engraving, parts for engineering technology projects, dental base components, for plumbing projects, and parts needed to repair the district's field lawn mowers. (Total enrollment: 60; 57 males, 3 females)

Masonry: The Masonry program introduced a new instructor, Christopher Giardina to the program in 2014-2015. Students and instructors continued to focus on a number of community projects, including: brick steps and tiles for Habitat for Humanity House in Fitchburg; tile and concrete floor for Montachusett Enterprise Center, Inc. (MEC) house in Ashburnham; brick step repairs and concrete floor for Sterling Municipal Light; stone veneer and tile for the Westminster Senior Center; block dug outs for Gardner Little League; stone wall repair for St. Bernard's Elementary School; and, repointed brick for Winchendon Senior Center. When the students weren't busy in our district communities, they were preparing for and competing in the Massachusetts Trowel Trades Association (MTTA) competition, where they earned top recognitions and awards. (Total enrollment: 68; 57 males, 11 females)

Plumbing: The Monty Tech Plumbing program, like other trades throughout the school, is committed to community service. As a result, students and instructors worked throughout the year to complete a duplex house in Fitchburg for Habitat for Humanity and a single-family home in Ashburnham for Montachusett Enterprise Center, Inc. (MEC). Both projects included lessons in high efficiency heating and cooling systems. The students successfully installed gas piping for the homes, as well. A senior student was named Vocational Technical All-Star from the Plumbing, Heating and Cooling Contractors Association of Massachusetts, and as a result, he received tools and a scholarship for continuing his education in the plumbing licensure program. Another stand-out student was recognized by the Central Massachusetts Plumbing & Gas Fitting Inspectors Association, and was also awarded a scholarship to continue his education in the field. Instructors are proud to partner with a number of local companies that have committed to hiring program graduates, and throughout the 2014-2015 school year, the program saw eight students (5 seniors and 3 juniors) earn co-op jobs, where they were challenged to take their technical skills to a new level. On campus, students repaired leaks, cleaned drains, replaced a hot water heater, worked on water coolers, and repaired and maintained the plumbing system throughout the school. The teachers' area within the shop was improved with custom made desks and a counter top, designed and crafted by Monty Tech's Cabinetmaking students. (Total enrollment: 71; 69 males, 2 females)

Welding/Metal Fabrication: Throughout the 2014-2015 school year, the Welding/Metal Fabrication program successfully completed numerous projects on the Monty Tech campus, and more than eighty projects for residents of our community. Some of the more notable community service projects included: fabricating and welding a twenty-one foot tall, multi-section statue for the Fitchburg Art Museum, which is now the focal

point to their main entrance; repairing a band cart for Fitchburg High school; fabricating and welding panels for Winchendon Housing Authority's dump truck; fabricating and welding trail marking brackets for the Department of Conservation & Recreation of Winchendon; fabricating and welding stainless steel counter tops and trim at the Westminster Senior Center; and repairing net for Templeton, Narragansett Youth Baseball. In addition, the program benefited from added technology, including a portable fume extractor donated by industry partner Airgas East, and various portable power hand tools donated by Tractor Supply, Inc. The program's hydraulic power shear blades were also rotated and adjusted to specifications. Two juniors and eight seniors participated in the school's popular Co-Operative Education program, applying and refining their technical skills in area businesses. (Total enrollment: 64; 55 males, 9 females)

#### Student Support Services

During the 2014-2015 school year, Montachusett Regional Vocational Technical School District provided special services to approximately three hundred and fifteen students – measuring progress of over two hundred students on Individual Education Plans (IEPs) and just under one hundred students adhering to individualized Section 504 plans. While the Student Support Services (SSS) Department encompasses special education, the department provides support and is available to all Monty Tech students.

The department includes a full-time nursing staff that administers medications, performs state-mandated health screening exams, and provides, when necessary, health information to the special education team for a student's IEP meeting. The department benefits from a full-time school social worker who participates in departmental meetings and assists students who have needs concerning finances, family issues, homelessness, maternity, health issues, and proper food and clothing. The school is also fortunate to have on staff a full-time psychologist, whose role it is to evaluate all students referred for an initial evaluation or who require a three-year re-evaluation. In addition, we have a full-time speech language pathologist, who is available to assist students with disabilities, assess these students and consult with teachers. Our students also have access to the services of a full-time adjustment counselor and part-time school psychologist. All of these individuals are available for scheduled counseling sessions and mental health emergency treatment, as well as crisis intervention.

The school's Director of Student Support Services oversees the District's Special Education Program, which is reviewed annually in May, in accordance with regulatory requirements. The comprehensive review and evaluation are done in collaboration with the Parent Advisory Council, and the results of the evaluation are used to improve the special education procedures and programs in place at Montachusett Regional Vocational Technical School.

#### **Technology**

In 2014-2015 Monty Tech continued the process of improving our network infrastructure to meet future needs. Additional access points were added to our wireless network to broaden connectivity. Internet bandwidth was increased, and multiple carriers were contracted to reduce the possibility of Internet downtime. A back up generator was installed and connected to our network servers to decrease the possibility of unexpected shutdown of vital equipment.

Monty Tech successfully completed two Massachusetts Department of Elementary and Secondary Education initiatives involving technology. Pilot testing for PARCC, an online student assessment program, was conducted in Spring 2015, and state reporting of SIMS (student data) and SCS (student course schedule data) via SIF (Schools Interoperability Framework) commenced in March 2015.

Monty Tech continued the process of enhancing and automating procedures. Teachers began using x2 Aspen's Teacher Recommendations to enter student course requests, and the school improved parent

communication by including email addresses as part of our parent/student notification system. The school also initiated improvements to technical support through the automation of computer builds and updates.

Monty Tech began the transition of becoming a Google for Education school by changing our email system to Gmail for staff and students. Three Chromebook mobile labs were purchased late in the school year and will be ready for classroom use in 2015-2016. Monty Tech will plan professional development and support for additional Google apps as they are introduced during 2015-2016, and will consider a Chromebook 1:1 initiative.

#### Skills USA

SkillsUSA is a partnership of students, teachers and industry working together to ensure America has a skilled workforce. Through our association with SkillsUSA, our students develop job skills, leadership and professional skills, as well as provide community service.

The 2014-2015 school year was an extraordinary one for the Monty Tech chapter of SkillsUSA. The students met the challenges of the district competitions, performed well at the state level, and winners advanced to the coveted National Conference in June 2015. Co-advisors Kelsey Moskowitz (English Instructor), Anne Marie Cataldo (Early Childhood Education Instructor), and Brad Pelletier (Special Education Instructor), helped students successfully complete several community service projects, raising money for selected charitable organizations. Highlights of the year include:

- In November, fifteen students, consisting of chapter officers and Leadership Team members, attended a three-day Annual Fall State Leadership Conference, developed leadership skills and performed community service at an area YMCA Day Camp. They also donated nonperishable food items for the local food bank, as well as hats, mittens, and books for underprivileged children.
- The local competition was held in December 2014, and spanned three weeks consisting of a variety of skill and leadership events.
- In March 2015, qualified Monty Tech students traveled to Bay Path Regional Vocational Technical School to compete at the SkillsUSA District Competition. There, Monty Tech students were awarded 44 medals, including: 12 gold, 11 silver and 21 bronze medals. Additionally, Grace Kirrane qualified to run for the State Executive Council.
- Rebecca Parker, a Class of 2015 Business Technology student, and Cassandra Campbell, a Class of 2016 Drafting Technology student, served on the State Advisory Committee to help aid in the planning of the State Conference.
- Twenty-three district medalists and qualifiers, sixteen local leadership and skill-related event contestants, one state officer candidate, and twenty-three voting delegates a total of 63 students attended the State Leadership and Skills Conference, held April 30 May 2, 2015, at Blackstone Valley Vocational Technical School and the Best Western Royal Plaza (Marlboro). Monty Tech finished the competition with fourteen medals. Seven students were awarded gold medals and earned the right to compete at the National Leadership & Skills Conference held in Louisville, Kentucky in late June. Grace Kirrane was elected to the State Executive Council and will serve as a National Voting Delegate in Louisville along with Alyanna Giuliano, Cassandra Campbell, and Rebecca Parker who were also selected to serve.
- Twelve students and five instructors attended the National Leadership & Skills Conference in Louisville, KY. from June 22 27, 2015.

- A team of three talented Engineering Technology students received a Gold Medal for their performance at the National Engineering Technology/Design Contest. Working closely with their instructor, Dennis Cormier, Nicolas Wicker (Class of 2015), Leon Gaulin (Class of 2017), and Devan Kumar (Class of 2017) brought home this well-deserved honor.
- Taryne Swan and Cassandra Campbell were also recognized at the National Conference, receiving the President's Volunteer Service Award, Gold Standard
- Throughout the year, students participated in a number of community service projects, including: a "Change for Children" Campaign; a holiday party and celebration for children in the Fitchburg area; Salvation Army "Christmas Angels" were distributed to collect toys and gifts for underprivileged children; Raffle to benefit Be Like Brit Foundation and The Doug Flutie Jr. Foundation for Autism.

#### **Marine Corps JROTC**

The Monty Tech Marine Corps Junior Reserve Officer Training Corps (MCJROTC) had a sensational school year. All program objectives for the 2014-2015 school year were achieved, most notable was the JROTC Cyber Security Team, led by First Sergeant Paul Jornet and Information Technology Instructor Richard Duncan, once again capturing national recognition by placing first in the Air Force Association's National Cyber Security Competition held in Washington, DC.

The 2014-2015 Corps of Cadets completed over eighty-eight hundred hours (8800+) of community service throughout the district. The corps conducted a major canned food drive, worked side-by-side with the Marine Corps Reserve in a national Toys 4 Tots campaign, and spent four weekends working with the local Salvation Army helping to raise over \$26,000 for needy families. The cadets conducted their annual 10 mile "March-A-Thon" to support NEADS (National Education of Assistance Dogs Services) from Princeton, MA, raising \$25,000 for their Service Dogs for Veterans program.

Sixty Monty Tech cadets attended a leadership camp at the Citadel in Charleston, SC. The camp provided cadets with individual and team development opportunities, as well as the opportunity to visit many historical sites.

During the summer of 2015, our Cadet Cyber Team was again asked to support a Cyber STEM camp for the National Marine Corps JROTC program. The Cyber Team coordinated the 12-day camp that focused on defending cyber networks from attacks. The camp also offered an introduction to robotics programming using the VEX Robotics System. The camp was attended by 200 students, representing thirty-five states.

The Cyber team along with community financial support and a group of Monty Tech staff volunteers also conducted a week-long Cyber Security camp for 50 middle school students. The camp, which was offered at no cost to the students, focused on computer operating systems, security and cyber ethics. In partnership with Fitchburg State University and Mount Wachusett Community College, the students also had an opportunity to visit both campuses to explore STEM pathways.

The Monty Tech JROTC program received an incredible honor, having been named a Marine Corps Honor School by the Commanding General Marine Corps Training & Education Command. Only ten percent of Marine Corps JROTC programs nationwide receive this recognition. The selection was based on several criteria, including cadet citizenship, the percentage of cadets involved in student government organizations, the number of cadets active in school activities and clubs, the number of community service hours for the unit as a whole and per cadet, the number of organizations assisted by the unit, and scholastic achievements including the number of academic awards and scholarships given to cadets. The units were also measured by participation in public affairs events, drill team competitions, rifle team competitions, physical fitness team competitions, and field trips.

Because of this prestigious status, we are pleased to announce that the Monty Tech JROTC instructors unit will now have the opportunity to make nomination recommendations to the U.S. Naval Academy, U.S. Air Force Academy, and the Military Academy at West Point under the Honor School Category.

#### Women in Technology

Monty Tech is one of the original members of the North Central Massachusetts Women In Technology Program and the 2014-2015 school year marked the school's 13<sup>th</sup> year in this innovative school-to-business partnership. The highly successful collaborative program continues to grow with membership including students from six area high schools, introducing female students to well-paying careers in business and technology. Participants spend two days a month working on real-world work projects under the mentorship of company managers at SimplexGrinnell and Tyco Safety Products in Westminster, subsidiaries of Tyco International, a Fortune 500 company.

The program has been so successful in its mission of providing a proven pathway to corporate America, that it was recently recognized as one of the region's premier experience-based educational programs of its kind. Affiliation with the program, and skills acquired through participation, open doors to career opportunities not otherwise available to high school students. Graduates of the program are also equipped with a foundation to better meet the challenges of an ever-changing and demanding work force.

Each year, graduates of the program go on to rewarding and well-paying careers, made possible by this unique experience.

#### Student Athletics

The Monty Tech athletic program continues to expand in scope and skill each year. More students and teams compete every season. In fact, during the 2014-2015 school year, the Monty Tech Athletic program saw a record number of student athletes participating in competitive sports programs, more than 614 participants! During the fall of 2014, Monty Tech was well-represented by seventeen teams. In the winter months, there were fourteen teams, and wrapping up the year, spring saw another fourteen teams come together at Monty Tech.

In the Fall of 2014, the Monty Tech Varsity Football team finished with a record of 2-9, but with a lot of younger players, the coaches expect a rebound in 2015. The JV Football team was 2-6-1 and the Freshman Football team was 2-4. The Varsity Boys Soccer team finished at 11-5-2 and qualified for the post-season tournament. They finished third in the Colonial Athletic League with a 6-4-2 record. The JV Boys Soccer team was 7-4-2. The Varsity Golf team was 4-12, and the JV Golf team played in three tournaments getting much valuable experience on the links. The Varsity Field Hockey team was 13-3-3, qualifying for the Central Mass Tournament for the fifth consecutive year. They lost to Grafton, 1-0 in an exciting match. The JV Field Hockey team finished at 5-3-1. The Boys Cross Country team was 7-8 and finished 3rd in the Colonial Athletic League with a 4-3 record. The Girls Cross Country team was 6-5 overall and 2-2 in the Colonial Athletic League, finishing 2nd. The Varsity Girls Volleyball team went 8-12. The team hosted its annual Bump-Set-Spike competition, to fight Breast Cancer, in October 2014, and raised over \$3,000. The JV Girls Volleyball team was 18-1 and the Freshmen Girls team continued to improve with 10-12 and village 10-12 and village

City of Fitchburg,

Annual Report Montachusett Regional Vocational Technical High School (cont)

The Girls Varsity Basketball finished at 7-13 on the season, while the Junior Varity Girls were 12-4 and the Freshman Girls finished with a record of 8-3. The Varsity Boys Basketball team finished at 14-9 and qualified for both the State Vocational Tournament and the Districts. They lost to Worcester Tech in the first round of the Vocational Tournament and beat Ayer in the first game of the Districts before losing to Hopedale in the quarterfinals. The JV Boys Basketball team was 16-2, and the Freshman Boys were 2-16. The Co-Op Wrestling team, a group of student-athletes from Fitchburg, Oakmont and Murdock, participated in many dual meets and tournaments finishing at 3-11. The Co-Op Boys Ice Hockey team, a partnership with Fitchburg High School, finished at 11-9 and qualified for the Districts, where they beat Littleton in the first round and lost to Worcester in the semi-finals. The Junior Varsity Ice Hockey team played very well, and is expected to send some talent up to the varsity in 2015-2016. Monty Tech also participated in a Co-op Swim team with Leominster, North Middlesex and Oakmont (in partnership with Fitchburg State University) and had 7 swimmers participating. Indoor Track & Field for both boys and girls participated in the Dual Valley Conference this year, as a guest. Both teams finished with a record of 2-3 on the season.

In the spring of 2015, the Monty Tech Varsity Softball team qualified for the Central Mass Tournament for the 22<sup>nd</sup> consecutive year with an 11 - 9 record. There, they lost a tight match against Maynard 7 - 6. Coach Reid is just 6 wins shy of 600 for his career at Monty Tech. The JV Softball team was 6-8. The Varsity Boys Volleyball team was 15 - 8 and 8 - 2 in the Colonial Athletic League. They beat Assabet 3 - 1 in the first round of the State Vocational Tournament before losing to Greater New Bedford Regional Vocational Technical High School 3-0 in the finals. The boys also lost to Wachusett 3-1 in the District Tournament. The JV Boys Volleyball team played strong all year and finished with a record of 8 – 8. The Varsity Baseball team finished at 5-15, while the JV Baseball team was 10-4 and the Freshman Baseball team was 3-9. Both the Varsity and JV teams played a majority of their home games on the Fitchburg State University and Oakmont fields, while the freshmen played a number of their games at the Westminster Babe Ruth field, as the conditions of our baseball fields were not acceptable due to the very wet spring. The Boys Track & Field team was 6 - 2, finishing 3rd in the Colonial Athletic league, and the Girls Track & Field team was 5 - 3, with a 4th place finish in the Colonial Athletic League. The Varsity Boys Lacrosse team played in 16 games going 7 - 9, missing the playoffs by only one win. The JV Boys Lacrosse was 7-4-3, and are expecting improved results in the coming years. The Girls Lacrosse team was a Co-Op with North Central Charter Essential School (Sizer). There were fifteen girls from Monty Tech on the team, and the district hopes to form its own team by 2017. Finally, there were seven total students (2 boys and 5 girls) playing in a Co-Op Tennis program with Fitchburg High School.

Congratulations to the Outstanding Male and Female athletes for 2014-2015, Kyle Morris and Kaitlyn MacAlister.

#### Postgraduate and Continuing Studies

The Post Graduate and Continuing Studies Program, also known as Monty Tech Nites, continues to update and add courses that emphasize a commitment to excellence by offering affordable, quality, and enjoyable educational experiences. For the Fall of 2014, Monty Tech offered 78 in-house classes with 626 registrations. We also offered a number of online course options, with a total of 27 registrations. For the Spring 2015 semester, we offered 73 in-house courses with 568 registrations and an additional 47 registrations for online programs.

In March 2015 the postgraduate program successfully graduated our third class of nine Emergency Medical Technicians. The very successful EMT program is pleased to report increased acceptance/ enrollment numbers, as the program accepted a class of 16 students for the 2015-2016 school year.

The Director of the Postgraduate & Continuing Studies Program actively seeks information to develop new (and expand existing) certificate and licensure programs that align with regional workforce needs and employment trends.

#### Practical Nursing Program

The Practical Nursing Program is designed to prepare graduates to practice safely, ethically and in a caring manner for patients who are experiencing common variations in health status in diverse health care settings. This mission, which is consistent with the philosophy and goals of the Montachusett Regional Vocational Technical School District, accomplishes the following:

- Identifies a strong relationship between academic and vocational preparation
- · Stresses the importance of developing critical thinking skills to function safely, effectively, and productively in an ever-changing technical and diverse society
- · Supports the maintenance of a positive and caring learning and practice environment

On June 18, 2015, the Monty Tech Practical Nursing Program saw one of its largest graduating classes - forty (40) students - complete the Practical Nursing Program and enter the nursing profession. The class achieved an initial NCLEX pass rate of 88%, and just over 75% of the 2015 graduates are currently working in the North Central area, in various health care settings including long-term care, sub-acute care, clinics, medical offices, and prison health care.

The Monty Tech Practical Nursing Program continues to develop the "LPN to BSN Bridge" relationship with Fitchburg State University. Both institutions were awarded a grant from the Massachusetts Department of Higher Education, supporting the "Nurse of the Future" initiative. The grant funding will assist veterans hoping to transition from military to civilian healthcare fields, granting academic credits for previous military training and experience in related military specialties.

In January, the program added a technology component called Shadow Health, a virtual patient-centered clinical experience software package. Students were asked to complete assignments at home, and were assessed according to their patient/student interaction and clinical practice interactions. The added technology proved to be beneficial, allowing the educational program to continue despite the challenging weather and school closings.

Finally, the Monty Tech PN Class of 2015 completed a meaningful community service project, adopting a Monty Tech family in need referred by the school's Student Support Services Department. The nursing students purchased holiday gifts and food for the family, making sure they were consistent with the family requests and needs.

#### Looking Ahead

While the Montachusett Regional Vocational Technical School District educational community is certainly proud of the achievements of our talented students, faculty, and staff, we continue to have an eye toward the future, always committed to improving our vocational and academic programming, strengthening key partnerships, and maintaining facilities that contribute to student success and achievement. As we look ahead, there are a number of programs and initiatives that we expect will have a positive impact on our school and students for years to come.

Expand partnerships with area businesses: To support the school's popular Business Technology program, specifically addressing the financial elements found within the program's frameworks, school leaders began exploring opportunities to bring banking to Monty Tech students. In collaboration with Workers' Credit Union, school officials are pleased to announce a developing partnership that will result in a full-service branch located on the school's campus, offering students opportunities to develop authentic financial literacy

skills and experience while still in high school. Additionally, students studying in the school's Business

Technology program will be trained as bank tellers, effectively preparing them for entry-level jobs in banking institutions across North Central Massachusetts.

Expand partnerships with area colleges and universities: Students in Monty Tech's very busy Health Occupations program may just be getting busier in the coming years. While the program already offered a number of industry-recognized credentials, school leaders began working with college partner, Mount Wachusett Community College, to determine if a college-level Emergency Medical Technician (EMT) training program could be embedded into the senior year of study. We are pleased to announce that this collaboration has resulted in an agreement that will effectively allow seniors to earn 8 college credits, at no charge, and the opportunity to sit for the certification exam in June 2016. By providing additional career pathways in the medical field, and access to college level coursework while still enrolled in high school, school administrators and teachers are confident that program graduates will not only be more qualified for entry level positions, they will be more apt to find an area of interest within the medical field, and continue to refine the technical skills they developed while at Monty Tech.

Expand Access to Instructional Technology: A Monty Tech education is effective because efforts are made to continually access our programming, instructional equipment, and our educational resources. Through this assessment, it has become clear that while so many students have access to technology away from the school, many do not. It is important, then, to arm every student with the tools necessary to succeed not only in the workplace, but in the classroom, as well. The district is pleased to announce a large-scale technology initiative that began in August 2015, when every educator at Monty Tech was provided with a Chromebook and individualized professional development on how to best incorporate this added technology into daily instruction. So many teachers have embraced the concept, and continued to explore learning opportunities that have resulted in classroom instruction that better reflects our 21st Century school. The Monty Tech technology initiative continues, and in August 2016, every student at Monty Tech will also be provided with a Chromebook to support his/her learning, more efficiently communicate with teachers, and to promote collaboration among student peers.

Expand vocational-technical educational opportunities: As you know, Montachusett Regional Vocational Technical School is home to twenty vocational-technical programs, and currently serves over 1,400 students from eighteen cities and towns in North Central Massachusetts. We are so proud of our students and accomplishments, and every year we strive to provide only the best educational programs, both academic and vocational, to each and every student. As we review our student demographic, the regional workforce data, and feedback we have received from students interested in attending our school, we consider the benefits of adding new vocational programs. We are pleased to announce that Monty Tech is in the development stages of bringing a new program - our 21st program - to the school - Animal/Veterinary Science. The new program will respond to much-needed workforce training and community services, and will effectively prepare students to enter both college and career pathways upon graduation. Students and instructors, in collaboration with program partner, Becker College, will effectively learn concepts associated with a high school veterinary assisting program, while running a fully-functioning veterinary clinic, designed to provide care for pets in lowincome families. Students will have access to college level coursework, and earn industry-recognized credentials, so that they may either advance to related post-secondary programs, or enter into the workforce to fill the projected 25.32% growth in veterinary technician opportunities through 2022. While this program is only in its development stages, a great deal of work has already been done to assure its success. Student surveys have been collected, collaborative working groups have been established, and industry experts across North Central Massachusetts have been called upon to offer expertise to help ensure the innovative facility is designed with both education and service in mind, and that all equipment and services align with industry standards.

Annual Report Montachusett Regional Vocational Technical High School (cont)

Respectfully Submitted By:

Sheila M. Harrity, Ed.D.
Superintendent-Director
Montachusett Regional Vocational Technical School
January 20, 2016

Montachusett Regional Vocational Technical School
1050 Westminster Street
Fitchburg, MA 01420
(978) 345-9200
www.montytech.net

18

Reading waived. Report placed on file in the City Clerk's Office by unanimous vote. 10 members present. Board consists of 11 members.

Reports of Committees

Appointments Committee Oral Report

#### REPORTS OF COMMITTEES

#### APPOINTMENTS COMMITTEE - Oral Report: New Appointments:

The Appointments Committee recommended the following Appointments be confirmed:

#### Student Police Officers:

Mr. Tyler J. Robichaud Ms. Julienne I. Salas Mr. Daniel P. Minichiello

Report accepted. Appointments confirmed by unanimous vote. members present. Board consists of 11 members. Upon confirmation, Appointees were sworn in by the City Clerk.

The Appointments Committee recommended the following Appointment be confirmed:

### Re-Appointments:

#### Assessor:

Mr. Christopher Paquette (Term to expire January 1, 2019)

Report accepted. Appointment confirmed by unanimous vote. 10 members present. Board consists of 11 members.

#### FINANCE COMMITTEE:

The Finance Committee recommended the following Orders be Adopted:

- ORDERED THAT: The City of Fitchburg hereby accepts 007-16. the gift of \$3,000 from Mr. Kenneth Posco to be used to purchase a point-to-point device enabling the Fitchburg Police to connect to the internet at the Community Center at 150 Main Street.
- ORDERED THAT: The City of Fitchburg hereby approves 008-16. the expenditure of funds from the MA Executive Office of Public Safety and Security as follows: FY16 Fire SAFE Program - \$5,937 FY16 Fire Senior SAFE Program - \$3,115
- 009-16. ORDERED THAT: The City of Fitchburg hereby approves the expenditure of funds from the Montachusett Opportunity Council for the First and Railroad Street Playground Improvement Grant, in the approximate amount of \$17,609, for the purpose of said grant.
- 010-16. ORDERED THAT: There be and hereby is appropriated TWENTY-NINE THOUSAND SEVEN HUNDRED NINETY-SEVEN DOLLARS (\$29,797) same to be charged to Available Funds and credited to accounts as follows: Election and Registration Personal Services - \$24,484; Election and Registration Personal Services Overtime -\$1940; Election and Registration Expenses - \$3,373
- ORDERED THAT: There be and hereby is transferred the sum of SIXTEEN THOUSAND DOLLARS (\$16,000) from Police Personal Services to Police Other Expenses.

Report read and accepted. Orders adopted by unanimous vote. members present. Board consists of 11 members. Orders signed by the Mayor February 8, 2016.

Finance Committee

Reports of Committees

Public Works Committee

#### PUBLIC WORKS COMMITTEE

The Public Works Committee recommended the following Petitions be held in Committee:

- 254-14. Councillor Joel Kaddy and various city residents, to make Main St. a one lane street with a bike lane on the left and angled parking on the right from Blossom St. to Old City Hall. Including parking at Monument Park for library only. Also raise crosswalks for pedestrian safety. (Note amendment).
- 207-15. Kenneth J. Matson, President-Matson Homes, Inc. to accept Downy Circle, located within the Parker Hill subdivision, as a public way.
- 215-15. James C. Pappas, Manager-Alex Developers, LLC.

  1. Accept Turkey Hill Rd. from Mt. Elam Rd. westerly approx.. 500 ft. to Goodfellow Drive as a public way;
  - 2. Accept Goodfellow Drive, a circular road at the terminus of Turkey Hill Rd., approx. 1400 feet in length, as a public way.

Report read and accepted. Petitions held in Committee by unanimous vote. 10 members present. Board consists of 11 members.

The Public Works Committee recommended the following Petition be Granted:

244-15. Councillor Jody Joseph and David Sullivan, to place driveway apron at 240 Electric Ave. to eliminate water and sand runoff.

Report read and accepted. Petition granted by unanimous vote. 10 members present. Board consists of 11 members.

Recessed Hearing Petition 240-15

#### RECESSED HEARING

City of Fitchburg Planning Board to amend Chapter 181 240-15. of the Code of the City of Fitchburg entitled "Zoning" and accompanying Zoning Map as follows: Add a new section 181.89, West Fitchburg Corridor Overlay District.

### TO THE HONORABLE CITY COUNCIL OF THE CITY OF

#### Ladies and Gentlemen:

The undersigned Petition your Honorable Body to

To Amend Chapter 181 of the Code of the City of Fitchburg entitled "Zoning" and accompanying Zoning Map as follows:

1) Add a new Section 181.89, West Fitchburg Corridor Overlay District, as follows:

## 181.89 WEST FITCHBURG CORRIDOR OVERLAY DISTRICT

181.891 Purpose. The intent of the West Fitchburg Corridor Overlay District is to encourage compact, pedestrian friendly development that is physically and functionally integrated through site design, dimensional and parking standards that limit parking, provide flexibility for development initiatives and provide incentives for mixed-use development. Specifically, the purposes and objectives of the West Fitchburg Corridor Overlay District are:

- a) To promote the economic development, general welfare and safety of the community through the use of appropriate urban design standards in special development areas.
- To encourage a mix of moderate and high density development within walking distance of transit stations to increase transit ridership and limit vehicular traffic.
- c) To encourage compact development of compatible land uses at urban densities.
- d) To encourage reuse and redevelopment of existing buildings and building lots.
- e) To foster the development of high-quality, pedestrian-scale environments through site and building design that provides an aesthetically pleasing pedestrian environment that is accessible, compact, safe and inviting to encourage walking, bicycling and transit use.
- To promote urban design that is consistent with the City of Fitchburg's economic development, planning and programmatic efforts.
- g) To avoid over-dedication of land to surface parking by preventing excessive accessory off-street parking.
- h) To preserve and enhance the historical, cultural, and architectural assets of the city.
- To provide flexibility with regard to dimensional requirements in a manner that is consistent with the purposes and intent of this Section.

#### 181.892 Establishment

The West Fitchburg Corridor Overlay District is hereby established, the boundaries of which are shown on the City of Fitchburg Zoning Map.

#### 181.893 Administration

The approval authority for Site Plan Review and Special Permits in the West Fitchburg Corridor Overlay District shall be the Planning Board unless designated otherwise in the underlying base zoning district.

#### 181.894 Definitions

MIXED-USE DEVELOPMENT - A development characterized by two (2) or more distinct uses that are physically integrated in a compatible way within a building or a lot.

Recessed Hearing Petition 240-15 (cont)

181.895 Use Regulations

The following uses shall be allowed within the West Fitchburg Corridor Overlay District in addition to what the underlying zoning district allows, provided that such use will be regulated? herein. Any use not specifically listed below or within Section 181.3 shall be prohibited.

#### 181.8951 Uses By Right and Site Plan Review

The following uses proposed in buildings less than 10,000 square feet in the West Fitchburg Corridor Overlay District are allowed by right with Site Plan Review:

Bus Terminal / Station and Railroad	General Service establishment
Passenger Terminal	
Retail Kiosk	Building trade shop
Lodge or Club	Bakeries
Bed & Breakfast	Gymnasiums
Garden Center	Museums / Art Galleries
Restaurant and seasonal outdoor dining	Newsstands
Business or professional office, including medical and dental	Art / Photography Studio
Bank, financial agency	Printing / Copy Service
Personal service establishment	Retail stores and services not elsewhere set forth

#### 181.8952 Uses by Special Permit

The following uses in the West Fitchburg Corridor Overlay District are allowed by Special Permit from the Planning Board:

Three-family dwelling	Amusement facility
Multifamily dwelling	Commercial recreation
Assisted Living	Commercial parking facility
Flexible Development	Theaters
Planned Unit Development	Hotel, Inn or Motel
Funeral Home	Veterinary Care
Nursing Home	Other open-air retail sales
Motor vehicle service station or car wash	Golf course
Motor vehicle fuel dispensing station	All uses listed in Sec. 181.8941 above having
	> 10,001 sq. ft.
Fast Food Restaurant	Multi-Uses with in one building structure
	considering compatibility of such proposed
	uses

#### 181.896 Design Standards

The Planning Board may adopt Design Standards under this section as part of their Rules & Regulations for Special Permits & Site Plan Review.

Recessed Hearing Petition 240-15 (cont)

#### 181.897 Waivers

- 181.8971 The Planning Board may waive strict adherence to sections of this ordinance if it finds that the safety and well-being of the public will not be adversely affected by such a waiver. For each waiver granted, the Planning Board will make a written record indicating that the proposed development meets the purpose of this bylaw.
- 181.8972 All requests for waivers shall be made in writing on a separate sheet (or sheets) of paper and be attached to the site plan review special permit application and be presented at the time of the initial application.
- 181.8973 Requests for waivers shall indicate the section number and the reason the applicant needs the waiver along with any documentation to support the request.

#### 181.898 Severability

If any provision of this Ordinance is found to be invalid by a court of competent jurisdiction, the remainder of the bylaw shall not be affected but shall remain in full force. The invalidity of any section of this bylaw shall not affect the validity of the remainder of the City of Fitchburg Zoning Ordinance.

Recessed Hearing Petition 240-15 (cont)





#### CITY OF FITCHBURG

## PLANNING BOARD SOI BROAD STREET 301 BROAD STREET

301 BROAD STREET TO 1230 15

(978) 829-1891 PHONE

(978) 345-9687 FAX

## **MEMO**

DATE:

January 21, 2015

TO:

City Council

City Clerk

FROM:

Michael O'Hara, Principal Planner Milana

SUBJECT:

Petition #240-2015

Proposed Zoning amendment – West Fitchburg Overlay District

After a public hearing at its January 19, 2016 meeting the Fitchburg Planning Board voted 6-0 to recommend in favor of this Zoning Ordinance and Map amendment, which they had initiated.

Hearing resumed. Michael O'Hara, Principal Planner was present. He stated that the proposal was a joint effort between the Planning Board and the MRPC and is a component of the MRPC smart growth plan designed to increase commercial development around the Great Wolf hotel and West Fitchburg train station.

Various comments were made by Councillors during discussion as follows:

- Concern expressed and question posed-has the city's Economic Development director vetted this proposal? Mr. O'Hara stated that Ms. Bohart was involved in Planning Board discussions during which the proposal was developed.
- The proposal should serve to attract businesses to the area.
- We have enough residential property in the City. This
  proposal would allow residential use in the overlay
  district but only by Special Permit which would allow for
  careful review.
- The City needs a City Planner to work with the Economic Development Director.
- Although in favor of increased commercial growth, the proposed overlay may go too far. The City has limited industrial land and care must be taken when allowing commercial use in its midst.
- The City needs a comprehensive planning function that involves the Planning Board, Economic Development and the Fitchburg Redevelopment Authority.

No one spoke in favor of or in opposition to the petition. Hearing closed and petition approved by vote of 10 in favor and 0 opposed. 11 members present. Board consists of 11 members.

Recessed Hearing Petition 240-15 (cont)

Special Permit Petition #6-2016

#### **HEARINGS**

6-16. SPECIAL PERMIT PETITION: MH Rose, Inc. to renovate existing three family home and offer three rental units upon completion. (76-78 Nashua Street)

918337-0932 cell aland dynamicfire, com

SPECIAL PERMIT APPLICATION
FROM THE
CITY OF FITCHBURG
CITY COUNCIL

### PERMIT FEE \$300.00

Instructions: Complete each section as required. Submit the original application to the Office of the City Clerk.

to the Office of the City Cler	<b>k.</b>
1. APPLICANT NAME:	MHROSE INC
MAILING ADDRESS O	
PO BOX 172.	
P.O. Box (if applicable)	Street
BERLIN M	4 01503
City	Zip Code
TELEPHONE NUMBER	OF APPLICANT: 978-337-0932
SPECIAL PERMIT IS F	VA 57.
3 FAM, LY H	lom E .
3. OWNER OF PROPERT	48 Block 95 Lot 0  TY: <u>HHROSE</u> INC
MAILING ADDRESS (	DFOWNER: PO BOX 172  BERLIN MA 01503
4. CONTACT PERSON F	OR PROPERTY: ALMU ROSE BERRY
5. TELEPHONE NUMBE	CR FOR CONTACT PERSON: 978-337-0932

Special Permit Petition #6-2016 (cont)

OFFER 3 REWTAL UNITS UPON  CIMPLETURE  7. TOTAL SQUARE FOOTAGE OF PROPOSED USE: 5, 600  8. TOTAL PARKING REQUIRED: 6 SPACES  9. TOTAL PARKING PROVIDED: 6 SPACES	
TOTAL SQUARE FOOTAGE OF PROPOSED USE: 5,600  TOTAL PARKING REQUIRED: 6 Spaces	
TOTAL PARKING REQUIRED: 6 Spaces	
TOTAL PARKING REQUIRED: 6 Spaces	
TOTAL PARKING PROVIDED: 6 SPACES	
TOTALITATION	
A SYDY GED AY GEDY HOES	
NUNICIPAL SERVICES:  Please check as appropriate:	
A. Project will tie in to City Sewer System Yes	No
	140
B. Project will tie in to City Water Service Yes	No
C. Project will tie in to Storm Drainage System	
Yes	No
<ol> <li>Is this a Special Permit for a Nursing Home, Truck/Bus Terminal, Resea Testing, Publishing and Printing, Light Manufacturing or Manufacturin</li> </ol>	rch ig?
Yes No	
Yes No	

Special Permit Petition #6-2016 (cont)

14. SIGNATURE OF APPLICANT:

PRINT NAME OF APPLICANT:

Nan Robertay

DATE:

12/21/15

Please note: This application will not be accepted unless ALL requirements stated in the letter of determination by the Building Commissioner have been met.

DATE RECEIVED BY CITY CLERK

APPLICATION FEE RECEIVED



Fitchburg, Massachusetts

Office of the Building Commissioner

KYLE RIDLEY
Inspector of Wires

Hearing

(cont)

Special Permit Petition #6-2016

WAYNE LITTLE Plumbing/Gas Inspector

December 22, 2015

ROBERT LANCIANI
Building Commissioner

JOHN J. MORAN SR.
Local Building Inspector

JOHN MORREALE
Local Building Inspector

MHRose Inc PO Box 172 Berlin, MA 01503

RE: Form of Intent for 76-78 Nashua St, Map 68 Block 85 Lot 0

Dear Sirs;

I have reviewed your request for a zoning determination and my findings are as follows:

- 1. Land and building at 76-78 Nashua St, Map 68 Block 85 Lot 0 are located in a Residential C District (Zoning Map of the City of Fitchburg and Chapter 181, Section 181.23 of the General Ordinances of Fitchburg as amended).
- 2. The existing house is a nonconforming building that has been abandoned or not used for a period of more than two years. The building has lost its protected status and is now subject to the provisions of the zoning ordinance, unless a special permit is issued pursuant to Section 181.3561. The required setbacks for RC are 25 front, 15 side, and 30 rear. Applications for a Special Permit from the City Council are available at the City Clerk's office, 166 Boulder Drive.
- 3 All renovations done to the existing building will require plans and specifications to show that code compliance is met under the Massachusetts State Building Code eighth edition before a building permit can be issued.

Very truly yours,

Robert Lanciani
Building Commissioner

City Hall, 166 Boulder Drive, Fitchburg, MA 01420 (978) 829-1880 Fax (978) 829-1963

Special Permit Petition #6-2016 (cont)



CITY OF FITCHBURG

Building Department
718 Main Street, Fitchburg, MA 01420
978-345-9596



Building Permit Application To Construct, Repair, Renovate Or Demolish any Building other than a One- or Two-Family Dwelling

			Section For Office					
<b>Building Permit Num</b>	ıber:	_ Date App			ilding Offic			
SECTION 1: LC	CATION (Please	e indicate Bloc	k # and Lot # f	or locations	for which	a street addr	ess is not av	ailable)
76 - 78 Canton St	Fitchb	urg	01420			<u> </u>		
No. and Street	City /To	wn	Zip Cod	le	N	ame of Buildi	ng (if applica	able)
		SECT	TON 2: PROPO	SED WOR	K			
Edition of MA State C	Code used 8th	If Nev	v Construction	heck here C	or check	all that apply	in the two re	ows below
Existing Building	Repair 🛛 A	Iteration 🛛	Addition □	Demolitio	n 🗆 (Plea	se fill out and	i submit App	endix 1)
Change of Use	Change of Occ		Other	☐ Specify:				
Are building plans ar						plication? Y	es 🛛 No	о <b>П</b>
Is an Independent St	ructural Engineer	ing Peer Revie	w required?	1	ĺ	Y	(es □ No	) <b>□</b>
Brief Description of I			· · · · · · · · · · · · · · · · · · ·	· ·	<u> </u>			<u> </u>
Renovation of existi	na 2 family inclus	ling new kitche	ens hathrooms	nlumbing.	heating, e	lectrical, sprir	nkler system	and
		IIIR HEW KILCHE	ens, batmoonis	, piamomb,	ricating, c.			
exterior repairs and	upgrades						· · ·	
•					<del></del>		TON A DON	TOM: OB
SECTION 3: COM	APLETE THIS SI	CTION IF EX	ISTING BUILI GE IN USE OR	DING UND	ERGOING	RENOVAT	IUN, ADDI	HON, OK
Check here if an Exis	ting Building In					₹34) □		···
Existing Use Group(s		· coaganon -		Propo	sed Use G	roup(s):	R2	
	•	SECTION 4	: BUILDING H	EIGHT AN	D AREA			
						Existing	Pr	oposed
No. of Floors/Stories	Grahida hasama	nt lovele) & Ar	ea Par Floor (sa	ft)	4	1400/1400/1400	1400 4 1400	/1400/1400/140
	· · · · · · · · · · · · · · · · · · ·		ea 1 el 11001 (39	. 16.)	5,600	30	5,600	30
Total Area (sq. ft.) ar	id Total Height (r		LICE CROUD	(Charle ag as			. 1 20 % 2. 2564 2	
A: Assembly A-1 □	A 2 🗆 Nichto		USE GROUP	1-5 🗆		ness 🗆	E: Ed:	icational 🗆
F: Factory F-1			th Hazard	H-1 0	H-2 🗆	H-3 □	H-4 🗆	H-5 □
I: Institutional I-1			ercantile 🗆		Residentia	I R-1□ R	-2 🛛 R-3 🗀	R-4 □
S: Storage S-1	S-2 □	U: Uti	lity 🗆	Spec	cial Use 🗆	and please de	escribe belov	v:
Special Use:					<u> </u>	· <u>·</u>	***********	<u> </u>
	SEC	TION 6: CON	STRUCTION				•	
IA 🗆 IB 🗖	ПА				шв 🗆			/B 🖾
	SECTION 7: SI	TE INFORMA	TION (refer to	780 CMR 11	11.0 for det	ails on each	item)	
							1	ris Removal:
							Licer	nsed Disposal Site 🖾
Water Supply:	Flood Zone In	formation:	Sewage Dis	posal:		ch Permit:	or	Site 21 ,
	Check if outside I	lood Zone 🛚	Indicate mun	icipal 🛛 📗		h will not be or trench per	1 .	v:
Private □	or indentify Zone	e:	or on site sys	stem 🗆 📗		nclosed 🗆	The property of the property o	· · · · · · · · · · · · · · · · · · ·
	٠.							
Railroad righ	t-of-way:		rds to Air Navi			AA Historic Co		
Not Applic		Is Structure	within airport a		ea?		review comp	
or Consent to Bui			Yes □ or No B		<u> </u>	Yes	□ No □	landa da santa da sa
			TENT OF CER		<del></del>		<u> </u>	<u> </u>
Edition of Code:8	th Use Grou	p(s): R2	Type of Con	struction:	· · · · · · ·	cupant Load	per Floor: _	· · · · · · · · · · · · · · · · · · ·

	Owner	Berlin MA	•	01503
MH Rose inc	PO Box 172			Zip
ame (Print)	No. and Street	City/Town		2312
roperty Owner Contact Inform	nation:			
Alan Roseberry	978 _337 _ 0932		alan@dynamicfire.com	<u></u>
itle	Telephone No. (business)	Telephone No. (cell)	e-mail addres	\$
applicable, the property own	er hereby authorizes			
Name act on the property owner's	Street Address behalf, in all matters relative to	work authorized by this bui	State Zip  Iding permit application.	
(If building is less than 35,000	CTION 10: CONSTRUCTION ) cu. ft. of enclosed space and/or n	ot under Construction Control th	en check here 🛮 and skip Se	ection 10.1)
0.1 Registered Professional R	Responsible for Construction (	Control		
lame (Registrant)	Telephone No.	e-mail address	Registration Number	
treet Address	City/Town	State Zip	Discipline E	xpiration Date
0.2 General Contractor				
Zammanıı Nama				
Company Name		CS-043457		
David Eramo		·		
Name of Person Responsible f	or Construction Print	License No. and Ty	pe if Applicable  MA 01541	
Name of Person Responsible f 183 Worcester Rd	or Construction Prin	License No. and Ty	MA 01541	_:
Name of Person Responsible f 183 Worcester Rd Street Address	or Construction Pri	License No. and Ty	MA 01541	<del></del>
Name of Person Responsible f 183 Worcester Rd Street Address 978 _ 337 _ 0932	Pri	License No. and Ty nceton City/Town	MA 01541	_:
Name of Person Responsible for 183 Worcester Rd Street Address 978 _ 337 _ 0932 Telephone No. (business)	Telephone No. (cell	License No. and Ty nceton  City/Town  )	MA 01541 State Zip e-mail address G.L. c. 152, § 25C(6))	
Name of Person Responsible for 183 Worcester Rd  Street Address 978 _ 337 _ 0932  Telephone No. (business)  SECTION	Telephone No. (cell  11: WORKERS' COMPENSATIO	License No. and Ty nceton  City/Town  NINSURANCE AFFIDAVIT (M	MA 01541 State Zip e-mail address G.L. c. 152, § 25C(6))	pleted and ilding permit.
Name of Person Responsible for 183 Worcester Rd Street Address 1978 1932 (Celephone No. (business)  A Workers' Compensation submitted with this applications.	Telephone No. (cell  11: WORKERS' COMPENSATION Insurance Affidavit from the ion. Failure to provide this affigned Affidavit submitted wit	License No. and Ty nceton  City/Town  NINSURANCE AFFIDAVIT (ME) MA Department of Industricidavit will result in the deniath this application?	MA 01541 State Zip e-mail address G.L. c. 152. § 25C(6)) al Accidents must be com l of the issuance of the bu Yes No □	pleted and ilding permit.
Name of Person Responsible for 183 Worcester Rd Street Address 1978 1932 Telephone No. (business)  A Workers' Compensation submitted with this applications.	Telephone No. (cell  11: WORKERS' COMPENSATION Insurance Affidavit from the ion. Failure to provide this affigned Affidavit submitted wit	License No. and Ty nceton  City/Town  NINSURANCE AFFIDAVIT (M. MA Department of Industrictidavit will result in the denia	MA 01541 State Zip e-mail address G.L. c. 152. § 25C(6)) al Accidents must be com l of the issuance of the bu Yes No □	pleted and ilding permit.
Name of Person Responsible for 183 Worcester Rd  Street Address  978 _ 337 _ 0932  Telephone No. (business)  A Workers' Compensation submitted with this application.	Telephone No. (cell  11: WORKERS' COMPENSATION Insurance Affidavit from the ion. Failure to provide this affigned Affidavit submitted wit	License No. and Ty nceton  City/Town  NINSURANCE AFFIDAVIT (Me MA Department of Industrictidavit will result in the denial that this application?  CTION COSTS AND PERM	MA 01541 State Zip e-mail address G.L. c. 152. § 25C(6)) al Accidents must be com l of the issuance of the bu Yes No □	
Name of Person Responsible for 183 Worcester Rd Street Address 1978 _ 337 _ 0932  Telephone No. (business)  A Workers' Compensation submitted with this application is a street as a street and street as a street	Telephone No. (cell 11: WORKERS' COMPENSATION In Insurance Affidavit from the ion. Failure to provide this aff signed Affidavit submitted wit SECTION 12: CONSTRUCT Estimated Costs: (Labor	License No. and Tynceton  City/Town  NINSURANCE AFFIDAVIT (Me MA Department of Industricidavit will result in the denial this application?  CTION COSTS AND PERM	e-mail address G.L. c. 152. § 25C(6)) al Accidents must be com of the issuance of the bu Yes I No I IT FEE  (from Item 6) = \$ 76,500	0.00
Iame of Person Responsible for 183 Worcester Rd treet Address 1978 _ 337 _ 0932 The seleption of the selection of the selecti	Telephone No. (cell 11: WORKERS' COMPENSATIO In Insurance Affidavit from the ion. Failure to provide this aff signed Affidavit submitted wit SECTION 12: CONSTRU  Estimated Costs: (Labor and Materials) \$ 35,000.00	License No. and Tynceton  City/Town  NINSURANCE AFFIDAVIT (Me MA Department of Industrictidavit will result in the denial this application?  CTION COSTS AND PERM  Total Construction Cost  Building Permit Fee = Total	e-mail address G.L. c. 152. § 25C(6)) al Accidents must be com l of the issuance of the bu Yes El No [] IT FEE  (from Item 6) = \$ 76,500 al Construction Cost x	0.00
Iame of Person Responsible for 183 Worcester Rd  treet Address 1978 _ 337 _ 0932  Telephone No. (business)  A Workers' Compensation of the submitted with this application is a second of the submitted with the submitted with this application is a second of the submitted with the submitted wi	Telephone No. (cell 11: WORKERS' COMPENSATION In Insurance Affidavit from the ion. Failure to provide this aff signed Affidavit submitted wit SECTION 12: CONSTRUE  Estimated Costs: (Labor and Materials) \$ 35,000.00 \$ 12,000.00	License No. and Tynceton  City/Town  NINSURANCE AFFIDAVIT (Me MA Department of Industrictidavit will result in the deniath this application?  CTION COSTS AND PERM  Total Construction Cost  Building Permit Fee = Total appropriate me	e-mail address G.L. c. 152. § 25C(6)) al Accidents must be com I of the issuance of the bu Yes M No II IT FEE  (from Item 6) = \$ 76,500 al Construction Cost x unicipal factor) = \$	0.00 (Insert here
Name of Person Responsible for 183 Worcester Rd Street Address 1978 _ 337 _ 0932 Selephone No. (business) SECTION A Workers' Compensation submitted with this application is a selection of the s	Telephone No. (cell 11: WORKERS' COMPENSATION In Insurance Affidavit from the ion. Failure to provide this aff signed Affidavit submitted wit SECTION 12: CONSTRU  Estimated Costs: (Labor and Materials) \$ 35,000.00 \$ 12,000.00	License No. and Tynceton  City/Town  NINSURANCE AFFIDAVIT (Me MA Department of Industrictidavit will result in the denial this application?  CTION COSTS AND PERM  Total Construction Cost  Building Permit Fee = Total	e-mail address G.L. c. 152. § 25C(6)) al Accidents must be com I of the issuance of the bu Yes M No II IT FEE  (from Item 6) = \$ 76,500 al Construction Cost x unicipal factor) = \$	0.00 (Insert here
Is a state of Person Responsible for 183 Worcester Rd Street Address 1978 _ 337 _ 0932  Telephone No. (business)  SECTION  A Workers' Compensation of the submitted with this applicated is a state of the submitted with this application of the submitted with the submitted	Telephone No. (cell 11: WORKERS' COMPENSATION In Insurance Affidavit from the ion. Failure to provide this aff signed Affidavit submitted wit SECTION 12: CONSTRUE  Estimated Costs: (Labor and Materials) \$ 35,000.00 \$ 12,000.00	License No. and Tynceton  City/Town  NINSURANCE AFFIDAVIT (Me MA Department of Industricidavit will result in the deniath this application?  CTION COSTS AND PERM  Total Construction Cost  Building Permit Fee = Total appropriate me	e-mail address G.L. c. 152. § 25C(6)) al Accidents must be com I of the issuance of the bu Yes M No II IT FEE  (from Item 6) = \$ 76,500 al Construction Cost x	0.00 (Insert here
Name of Person Responsible for 183 Worcester Rd Street Address 978 _ 337 _ 0932 Telephone No. (business)  SECTION  A Workers' Compensation submitted with this application is a second s	Telephone No. (cell 11: WORKERS' COMPENSATION In Insurance Affidavit from the ion. Failure to provide this aff signed Affidavit submitted wit SECITON 12: CONSTRUE  Estimated Costs: (Labor and Materials) \$ 35,000.00 \$ 12,000.00 \$ 15,000.00 \$ 6,500.00	License No. and Tynceton  City/Town  NINSURANCE AFFIDAVIT (Me MA Department of Industrictidavit will result in the denial this application?  CTION COSTS AND PERM  Total Construction Cost  Building Permit Fee = Total appropriate me Mote: Minimum fee in Enclose check payable to	e-mail address G.L. c. 152. § 25C(6)) al Accidents must be com l of the issuance of the bu Yes M No D IT FEE  (from Item 6) = \$ 76,500 al Construction Cost x	0.00 (Insert here icipality)
Name of Person Responsible for 183 Worcester Rd  Street Address 978 _ 337 _ 0932  Telephone No. (business)  SECTION  A Workers' Compensation submitted with this application is a second control of the second control of th	Telephone No. (cell 11: WORKERS' COMPENSATION In Insurance Affidavit from the ion. Failure to provide this aff signed Affidavit submitted wit SECTION 12: CONSTRUE Estimated Costs: (Labor and Materials) \$ 35,000.00 \$ 12,000.00 \$ 12,000.00 \$ 6,500.00 \$ 76,500.00	License No. and Tynceton  City/Town  NINSURANCE AFFIDAVIT (Me MA Department of Industricidavit will result in the deniath this application?  CTION COSTS AND PERM  Total Construction Cost  Building Permit Fee = Total appropriate me  Note: Minimum fee = Enclose check payable to (contact municipality) and to the contact municipality and	e-mail address G.L. c. 152. § 25C(6)) al Accidents must be com of the issuance of the bu Yes I No I IT FEE  (from Item 6) = \$ 76,500 al Construction Cost x unicipal factor) = \$ es (contact mun over the check number here	0.00 (Insert here icipality)
Name of Person Responsible for 183 Worcester Rd Street Address 1978 _ 337 _ 0932  Telephone No. (business)  A Workers' Compensation of the submitted with this application is a second submitted with the second submitted with this application is a second submitted with this application is a second submitted with the second submitted with the second submitted with this application is a second submitted with the second	Telephone No. (cell 11: WORKERS' COMPENSATION In Insurance Affidavit from the ion. Failure to provide this aff signed Affidavit submitted wit SECTION 12: CONSTRU  Estimated Costs: (Labor and Materials) \$ 35,000.00 \$ 12,000.00 \$ 12,000.00 \$ 6,500.00 \$ 76,500.00  SECTION 13: SIGNATURE	License No. and Tynceton  City/Town  NINSURANCE AFFIDAVIT (Me MA Department of Industricidavit will result in the deniath this application?  CTION COSTS AND PERM  Total Construction Cost  Building Permit Fee = Total appropriate me  Note: Minimum fee = Enclose check payable to (contact municipality) and to OF BUILDING PERMIT AF	e-mail address G.L. c. 152. § 25C(6)) al Accidents must be com l of the issuance of the bu Yes XI No II IT FEE  (from Item 6) = \$ 76,500 al Construction Cost x unicipal factor) = \$ es (contact mun over the check number here	0.00 (Insert here icipality)
Iame of Person Responsible for 183 Worcester Rd  treet Address 178 _ 337 _ 0932  elephone No. (business)  SECTION  A Workers' Compensation submitted with this application is a second s	Telephone No. (cell 11: WORKERS' COMPENSATION In Insurance Affidavit from the ion. Failure to provide this affisigned Affidavit submitted wit SECTION 12: CONSTRUCTURE  Estimated Costs: (Labor and Materials) \$ 35,000.00 \$ 12,000.00 \$ 12,000.00 \$ 15,000.00 \$ 6,500.00 \$ 76,500.00  SECTION 13: SIGNATURE I hereby attest under the pains	License No. and Tynceton  City/Town  NINSURANCE AFFIDAVIT (Me MA Department of Industrictidavit will result in the denial this application?  CTION COSTS AND PERM  Total Construction Cost  Building Permit Fee = Total appropriate me Note: Minimum fee in Contact municipality) and the Contact municipality and the sand penalties of perjury that	e-mail address G.L. c. 152. § 25C(6)) al Accidents must be com l of the issuance of the bu Yes XI No II IT FEE  (from Item 6) = \$ 76,500 al Construction Cost x unicipal factor) = \$ es (contact mun over the check number here	0.00 (Insert here icipality)
Name of Person Responsible for 183 Worcester Rd Street Address 1978 _ 337 _ 0932 Telephone No. (business)  SECTION  A Workers' Compensation of the submitted with this application is a submitted with the submitted with the submitted w	Telephone No. (cell 11: WORKERS' COMPENSATION In Insurance Affidavit from the ion. Failure to provide this aff signed Affidavit submitted wit SECTION 12: CONSTRU  Estimated Costs: (Labor and Materials) \$ 35,000.00 \$ 12,000.00 \$ 12,000.00 \$ 6,500.00 \$ 76,500.00  SECTION 13: SIGNATURE	License No. and Tynceton  City/Town  NINSURANCE AFFIDAVIT (Me MA Department of Industrictidavit will result in the denial this application?  CTION COSTS AND PERM  Total Construction Cost  Building Permit Fee = Total appropriate me Note: Minimum fee in Contact municipality) and the Contact municipality and the sand penalties of perjury that	e-mail address G.L. c. 152. § 25C(6)) al Accidents must be com l of the issuance of the bu Yes XI No II IT FEE  (from Item 6) = \$ 76,500 al Construction Cost x unicipal factor) = \$ es (contact mun over the check number here	0.00 (Insert here icipality)
Name of Person Responsible for 183 Worcester Rd Street Address 978 _ 337 _ 0932 Telephone No. (business)  SECTION  A Workers' Compensation submitted with this application is a second s	Telephone No. (cell 11: WORKERS' COMPENSATION In Insurance Affidavit from the ion. Failure to provide this affisigned Affidavit submitted wit SECTION 12: CONSTRUCTURE  Estimated Costs: (Labor and Materials) \$ 35,000.00 \$ 12,000.00 \$ 12,000.00 \$ 15,000.00 \$ 6,500.00 \$ 76,500.00  SECTION 13: SIGNATURE I hereby attest under the pains	License No. and Tynceton  City/Town  NINSURANCE AFFIDAVIT (Me MA Department of Industrictidavit will result in the denial has this application?  CTION COSTS AND PERM  Total Construction Cost  Building Permit Fee = Total appropriate me Note: Minimum fee Enclose check payable to (contact municipality) and to OF BUILDING PERMIT AP and penalties of perjury that and understanding.  President  Title	e-mail address G.L. c. 152. § 25C(6)) al Accidents must be com of the issuance of the bu Yes El No  IT FEE  (from Item 6) = \$ 76,500 al Construction Cost x unicipal factor) = \$ es (contact mun over the check number here PLICANT all of the information con	0.00 (Insert here icipality)  ntained in this

Special Permit
Petition #6-2016
(cont)

Nushva Shreef, Fthsolg, My

Hearing

Special Permit Petition #6-2016 (cont)

pidoup: Kurn R. Har

#### QUITCLAIM DEED

I, LENIN E. RAMOS a married man, of 34 Buswell Street, Lawrence, Essex County, Massachusetts 01841, in consideration of SEVENTEEN THOUSAND FIVE HUNDRED (\$17,500.00) DOLLARS paid, grant to MHROSE, INC., a Massachusetts Corporation with a business address of 307 Ball Hill Road, Princeton, Massachusetts 01541

#### with QUITCLAIM COVENANTS

A certain parcel of land with the buildings thereon, situated in Fitchburg, Worcester County, Massachusetts, on Crown and Nashua Streets and bounded and described as follows:

Beginning at a stone bound at the southwesterly corner of Crown and Nashua Streets;

Thence running N. 60° 49' W., forty-eight and 75/100 (48.75) feet by said Nashua Street to a stone bound at land now or formerly of the Dwyer Estate;

Thence S. 30° 21' W., one hundred fifty-six and 50/100 (156.50) feet by said last mentioned land to a stone bound;

Thence N. 89° 40° E., one hundred twenty-two and 20/100 (122.20) feet to a bolt in the ledge at Crown Street;

Thence N. 0° 20° W., one hundred ten and 68/100 (110.68) feet to the point of beginning

Grantor here states under oath, that this property is not and never has been my primary residence therefore no other person is entitled to homestead rights to this property.

For title reference see Deed recorded herewith.

(Signature Page to follow)

Bk 8197 Pg166 #12963

Witness my hand and seal this 22nd day of September, 2014.

ZENIN E. RAMOS

#### COMMONWEALTH OF MASSACHUSETTS

Middlesex, ss.

On this 22<sup>nd</sup> day of September, 2014, before me, the undersigned Notary Public, personally appeared LENIN E. RAMOS, proved to me through satisfactory evidence of identification, which was a Massachusetts Drivers License, to be the person(s) whose name is signed on the preceding or attached document and acknowledged to me that he signed it voluntarily for its stated purpose.

Notary Public

My Commission Expires:



Hearing

Special Permit Petition #6-2016 (cont)

Special Permit Petition #6-2016 (cont)

Bk 8197 Pg166A #12963

NASSACHUSETTS STATE EXCISE TAX
WORCESTER NORTHERN REGISTRY OF DEED
Date: 09-24-2014 8 02:32pm
Ctl: 88 Doc: 12963
Fee: \$79.80 Coms: \$17,500.00

ATTEST NO. WORC. REGISTRY OF DEEDS



City of Fitchburg office of the treasurer

166 Boulder Drive Fitchburg, MA 01420

Calvin D. Brooks Treasurer/Collector

Date:	12	30	15		 <u> </u>
Name:	MH	Ra	se		
Parcel I	7	8-8	<b>S-</b> (	<u> </u>	
Address	•	· ·		-	:
76	-78	1	asl	102	

#### CERTIFICATE OF TAX COMPLIANCE

This document signed by the Treasurer certifies that as of the above date, that the above named Applicant is in compliance and in good standing with its tax obligations and fees payable under City code, including real estate, personal property and water and sewer fees and is not a delinquent taxpayer (longer than 12 months outstanding). This Certificate is issued in compliance with Part II, Article 3, Chapter 120, Section 22, Subsection (C) as amended by City Council. This Certificate is required for all original applications and renewal applications for any license or permit, other than those referred to in Section 120-24, and issued by any Department, Officer, Board, or Commission of the City but not limited to Building Permits, Zoning Board Appeals Applicants, Planning Board Applications, and Special Permits.

Very truly yours,

Calvin D. Brooks Treasurer/Collector City of Fitchburg Hearing

Special Permit Petition #6-2016 (cont)

Special Permit Petition #6-2016 (cont)



## DYNAMIC FIRE PROTECTION, INC.

P.O. BOX 172 BERLIN, MA 01503 (978) 838-9441 (978) 838-0398 FAX

## **Fire Protection Narrative Report**

for 76 - 78 Nashua St. Fitchburg, Massachusetts

Contracting - Engineering - Service - Inspection

Nov. 15, 2015

Hearing

Special Permit Petition #6-2016 (cont)

76 - 78 Nashua St., Fitchburg MA
Fire Protection Systems Narrative Report

## NARRATIVE REPORT

As required by 780 CMR Massachusetts State Building, this narrative report is a written description of the new fire protection system features for 76 - 78 Nashua St., Fitchburg Massachusetts.

The scope of this project entails the installation of sprinkler systems designed to NFPA 13D (2013 Edition) per 780 CMR R313.1.1.2 Exception and Table 903.2 Note a. The details of the design are on Drawings SP-1.

#### 1A. Basis (Methodology) of Design

1. Section 1 - Building Description

3 unit building with a total aggregate area of less than 12,000 square feet.

- a. Building Use Group: Residential (R-3)
- a. Number of Floors Above Grade: 3
- b. Number of Floors Below Grade: 1
- c. Type of Occupancy Three family home
- d. Site Access Arrangement for Emergency Response Vehicles: The Fitchburg Fire Department has access to the building from Nashua & Crown St.'s

#### II. Section 2 - Applicable Laws, Regulations, and Standards

The following codes and standards apply to the design and installation of the new sprinkler system:

Massachusetts State Building Code Eighth Edition, 780 CMR, Chapter 9 & Section R313, Automatic Fire Sprinkler Systems

NFPA 13D, Standard for the Installation of Sprinkler Systems, 2013 Edition

NFPA 25, Inspection, Testing and Maintenance of Water Based Fire protection Systems.

M.G.L Chapter 146, Sections 81 through 89 and CMR 528, Section 11 and 12.

M.G.L Chapter 148 Section 26.

Contracting - Engineering - Service - Inspection
Since 1993

Special Permit Petition #6-2016 (cont)

III. Section 3 - Design Responsibility for Fire Protection Systems

Dynamic Fire Protection, Inc. is providing fire protection design services for 76 - 78 Nashua St. The sprinkler systems are only to be installed by Dynamic Fire Protection, Inc.

## IV. Section 4 - Fire Protection Systems to be Installed

- a. Water Supply, Fire Mains, and Hydrants: The water supply is from a dedicated electric pump and storage tanks in the basement as allowed per NFPA 13D Section 6.2. There are existing fire hydrants readily accessible on Canton St.
- b. Automatic Sprinkler Systems and Components: The sprinkler systems is a wet pipe system hydraulically designed to NFPA 13D (2013 Edition). Starting at the tank & pump system, there will be a main flow switch, a pressure gauge and a test/drain connection. The flow switch will be monitored and connected to exterior electric bell.

The sprinkler heads will be residential within the building.

Sprinkler piping will be cpvc, installed per manufacturer's guidelines. The sprinkler heads will be residential pendents & sidewalls with a maximum spacing of  $16 \times 16$  on the first, second and third floor and  $12 \times 12$  in the basement. Sprinklers will be omitted in the following areas per NFPA 13D:

- 1. Bathrooms under 55 sq. ft.
- 2. Closets under 24 sq. ft with the least dimension not greater than 3 ft and the walls and ceiling of non combustible construction
- 3. Porches, balconies, corridors and stairs that are open and attached.
- 4. Concealed spaces per NFPA 13D.

Design Criteria: The sprinkler system is designed in accordance with NFPA 13D. Calculations are based on a maximum two (2) head sprinkler calculation using a density of .05 gpm/sf.

- c. Standpipe Systems and Components: Not applicable to project.
- d. Fire Alarm Systems and Components. Not applicable to project.
- e. Automatic Fire Extinguishing Systems: With exception to the aforementioned sprinkler system there are no other automatic fire extinguishing systems in the building.
- f. Manual Suppression Systems: Not applicable to project.
- g. Smoke Control/Management Systems: Not applicable to project.
- h. Commercial Kitchen Cooking Equipment and Exhaust Systems: Not applicable to project.
- i. Emergency Power Equipment: Not applicable to project.
- j. Hazardous Material Monitoring Equipment: Not applicable to this project.

Contracting - Engineering - Service - Inspection
Since 1993

City of Fitchburg,

Hearing

Special Permit Petition #6-2016 (cont)

k. Seismic Consideration: The system piping is to be secured in accordance with the requirements of NFPA 13D and the manufacturers listing requirements for the piping.

#### V. Section 5 - Features Used in the Design Methodology

a. Building Occupant Notification and Evacuation Procedures:

Upon actuation of a sprinkler, water, flowing through the system, will:

- 1. Activate the waterflow switch which will cause the exterior electric bell to sound.
- **b.** Emergency Response Personnel, Site, and System: The Fitchburg Fire Department has fire department vehicle access to the front of the building.
- c. Safeguards, Fire Prevention, and Emergency Procedures During New Construction and Impairment Plans Associated with Existing System Modifications: The contractor shall follow all applicable rules regarding safety during construction.
- d. Method for Future Testing and Maintenance of Systems and Documentation: The homeowner or condo association is responsible for properly maintaining and coordinating all testing of the sprinkler system per NFPA 25.

#### VI. Section 6 - Special Consideration and Description

- a. Application of "Performance-base Design" in Lieu of Prescriptive Code Requirements: The proposed sprinkler system is designed in accordance with the descriptive requirements of the codes and standards listed in Section 1A.II of this report.
- b. Interpretation/Clarification Between Designer and Code Officials: None
- c. Waiver or Variance Sought Through Regulatory Appeal Process: None
- 1b. Sequence of Operation
- 1. Automatic Sprinkler System:

Upon actuation of a sprinkler, water, flowing through the system, will:

- 1. Activate the waterflow switch which will cause the exterior electric bell to sound.
- 1c. Testing Criteria
- 1. Section 1 Testing Criteria
- a. Upon completion of the installation, the system shall undergo a water flow test and pressure test conducted by Dynamic Fire Protection, Inc.

Contracting - Engineering - Service - Inspection

Special Permit Petition #6-2016 (cont)

- During the pre- and final acceptance testing of the systems Section 2 - Equipment and Tools Dynamic Fire Protection will provide manufacturer's installation instructions, maintenance manuals and testing instruments that are required. Any other necessary special tools, ladders, etc.
- Section 3 Approval Requirements The following approvals are necessary prior to the start of work:
- a. City of Fitchburg, Permit for Fire Protection System. This permit is for the installation of the new automatic sprinkler system (see 527 CMR Section 1.04).

The following approval is necessary after the sprinkler system installation is complete:

a. A final inspection by the City of Fitchburg Fire Department and Owner or Owner's Designee.

**END OF REPORT** 

Special Permit Petition #6-2016 (cont)

#### HYDRAULIC CALCULATIONS

COVER SHEET

76 - 78 NASHUA ST - 3RD FLOOR BEDROOM

WATER SUPPLY

STATIC PRESSURE (psi) 52 RESIDUAL PRESSURE (psi) 30 RESIDUAL FLOW (gpm) 72

BOOSTER PUMPS

NUMBER OF BOOSTER PUMPS 0

SPRINKLERS

MINIMUM FLOW PER SPRINKLER

(gpm) 13

MINIMUM PRESSURE PER SPRINKLER

(psi) 10.56

THIS SYSTEM OPERATES AT A FLOW OF 26.05 gpm AT A PRESSURE OF 42.15 psi AT THE BASE OF THE RISER (REF. PT. 1)

PIPES USED FOR THIS SYSTEM

001 SCHEDULE 40

001 SCHEDULE 40 009 BLAZEMASTER CPVC

Special Permit Petition #6-2016 (cont)

76 - 78 NASHUA ST - 3RD FLOOR BEDROOM

PAGE

#### HYDRAULIC CALCULATIONS AT SPECIFIED FLOW

THE FOLLOWING SPRINKLERS ARE OPERATING IN:
[ ] TEST AREA 1 [ ] TEST AREA 2 [ ] TEST AREA 3 [ ] RE

[] TEST AREA 1 [] TEST AREA 2 [] TEST AREA 3 [] REMOTE AREA

Elevation of sprinklers = Elevation above water test.

REF. PT.	K	ELEV. ft	gpm FLOW	PRESSURE psi
100	4.00	26.00	13.00	10.56
101		26.00	13.05	10.64

THE SPRINKLER SYSTEM FLOW IS

26.05 gpm

THE OUTSIDE HOSE FLOW AT REFERENCE POINT NO. 1 IS 0.00 gpm [] THE INSIDE HOSE [] RACK SPKLR'S. [] YARD HYDT. FLOW IS 0.00 gpm

THE FOLLOWING PRESSURES & FLOWS OCCUR
---> AT REF. PT. 1 <---

STATIC PRESSURE 52.00 psi 30.00 psi RESIDUAL PRESSURE ΑT 72.00 gpm TOTAL SYSTEM FLOW 26.05 gpm AVAILABLE PRESSURE 48.65 psi 26.05 gpm AΤ OPERATING PRESSURE 42.15 psi 6.51 psi 26.05 gpm AΤ PRESSURE REMAINING

Special Permit Petition #6-2016 (cont)

76 - 78 NASHUA ST - 3RD FLOOR BEDROOM

PAGE 2

FITTING Equivalent Length per NFPA 13 1994, 6-4.3
'-' Indicates Equivalent Length. 'T' Indicates Threaded Fitting
1=45 Elbow, 2=90 Elbow, 3='T'/Cross, 4=Butterfly Valve, 5=Gate Valve, 6=Swing Check Valve

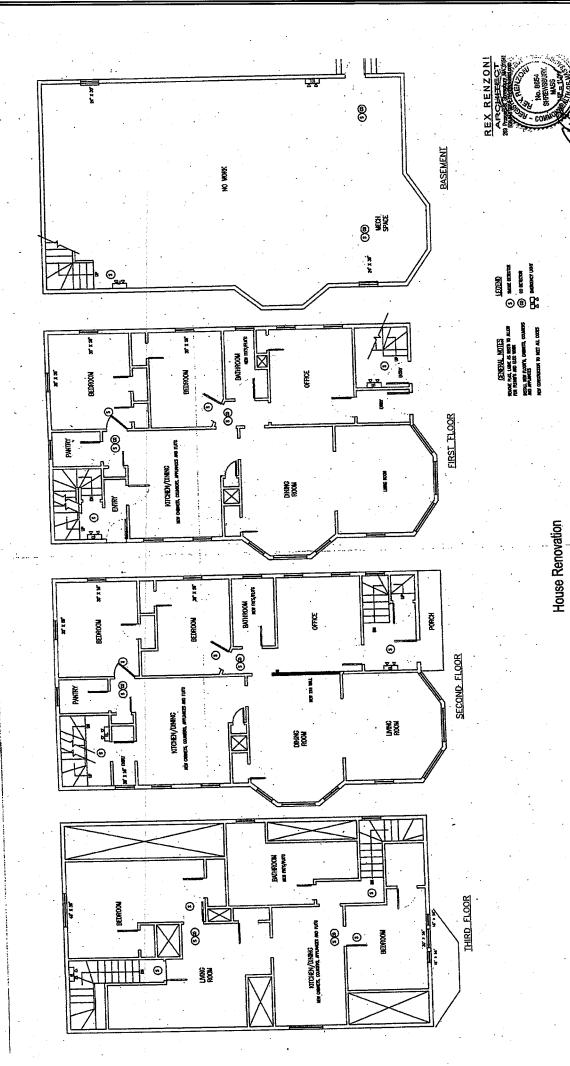
											=======	=======	======
FRO	M TO	FLOW (gpm)	PIPE (ft)	FITS	EQV. (ft)	H-W C	PIPE TYPE	DIA. (in)	FRIC. (psi)	ELEV. (psi)	FROM (psi)	TO (psi)	DIFF (psi)
1	2	26.05	1.00	0	0.00	120	1	1.049	0.212	0.000	42.15	41.94	0.21
2	. 3	26.05	8.00	26	15.43	150	. 9	1.109	0.107	3.467	41.94	35.97	2.50
3	4	26.05	2.00	2	7.01	150	9	1.109	0.107	0.000	35.97	35.00	0.96
• 4	5	26.05	48.00	33	10.01	150	9	1.109	0.107	0.000	35.00	28.81	6.20
5	6	0.00	9.00	2	7.01	150	9	1.109	0.000	3.900	28.81	24.91	0.00
5	7	26.05	9.00	0	0.00	150	. 9	1.109	0.107	3.900	28.81	23.94	0.97
. 7	8	26.05	23.00	. 32	12.02	150	9	1.109	0.107	0.000	23.94	20.20	3.74
8	9	26.05	12.00	32	12.02	150	9	1.109	0.107	3.900	20.20	13.73	2.57
9	10	26.05	16.00	32	12.02	150	9	1.109	0.107	0.000	13.73	10.74	2.99
10	100	13.00	1.00	3	5.01	150	9	1.109	0.029	0.000	10.74	10.56	0.18
10		13.05	3.50	0	0.00	150	9	1.109	0.030	0.000	10.74	10.64	0.10

A MAX. VELOCITY OF 9.66 ft./sec. OCCURS BETWEEN REF. PT. 1 AND 2

Sprinkler-CALC Release 7.2 Win By Walsh Engineering Inc. North Kingstown R.I. U.S.A.

Hearing

Special Permit Petition #6-2016 (cont)



76-78 Nashua Street Fitchburg MA



## CITY OF FITCHBURG OFFICE OF THE CITY CLERK

166 Boulder Drive Fitchburg MA 01420 Anna M. Farrell, City Clerk (978) 829-1820 www.fitchburgma.gov

DATE: January 9, 2016

TO: Conservation Commission
Community Development
Treasurer (for tax clearance)
Fire
Health
Police

Public Works Commissioner Water Deputy Commissioner Wastewater Deputy Commissioner City Solicitor

FROM: Anna M. Farrell, City Clerk

76.78 KINSHUA-

Subject: Special Permit Application (See Attached) Petition # 6-2016
As directed by the City Council, you are respectfully requested to provide a written report, recommendations or information which will be of assistance in processing the request for a Special Permit.

Special Permit Public Hearing to be held on: February 4, 2016

Kindly deliver said report to the City Clerk

no later than Friday, January 22, 2016

If response is not received by due date it will be assumed that you approve of the application as submitted and have no comments.

For your conv	venience, you may	use the fo	llowing space to re	espond:	
	Approved as s	ubmitted	•		
	Approved with modifications)	modificati	ons (Please attach	list of	suggested
	Disapproved	(Please at	tach list reasons)	• . • .	•
Department_	PLANUNG BOTTO	2) by	M. Alaua Signature)		-

Hearing

Special Permit Petition #6-2016 (cont)

Special Permit Petition #6-2016 (cont)



## CITY OF FITCHBURG PLANNING BOARD

301 BROAD STREET FITCHBURG, MASSACHUSETTS 01420 (978) 829-1891 PHONE

(978) 345-9687 FAX

## **MEMO**

DATE:

January 22, 2015

TO:

City Council City Clerk

FROM:

Michael O'Hara, Principal Planner

SUBJECT: Petition #6-2016

Special Permit 76-78 Nashua St.

At its January 19, 2016 meeting the Fitchburg Planning Board voted 6-0 to recommend in favor of granting this Special Permit provided:

 It is demonstrated that the required six parking spaces can be accommodated on site, and that a parking plan is submitted for the Board's review & approval.



# CITY OF FITCHBURG OFFICE OF THE CITY CLERK OFFICE OF THE CITY CLERK

166 Boulder Drive Fitchburg MA 01420 Anna M. Farrell, City Clerk (978) 829-1820 www.fitchburgma.gov

DATE: January 9, 2016

TO: Conservation Commission Community Development Treasurer (for tax clearance)

Fire Health Police Public Works Commissioner Water Deputy Commissioner Wastewater Deputy Commissioner City Solicitor

FROM: Anna M. Farrell, City Clerk

Subject: Special Permit Application (See Attached) Petition # 6-2016

As directed by the City Council, you are respectfully requested to provide a written report, recommendations or information which will be of assistance in processing the request for a Special Permit.

Special Permit Public Hearing to be held on: February 4, 2016

Kindly deliver said report to the City Clerk

no later than Friday, January 22, 2016

If response is not received by due date it will be assumed that you approve of the application as submitted and have no comments.

Approved as submitted

Approved with modifications (Please attach list of suggested modifications) \* See Attachment A For conditions (And page).

Disapproved (Please attach list reasons)

Department	WATER	DIVISION	by.	John	m.	Dela f
Date: //	ıu / 17.		•	(Signature)		
Date:	17/16					

Hearing

Special Permit Petition #6-2016 (cont)

Special Permit Petition #6-2016 (cont)

#### **ATTACHMENT A**

Subject: Petition # 6-2016 - Special Permit application for property at 196-198 Water Street

City of Fitchburg D.P.W. – Division of Water Supply comments:

The application received does not depict or describe a water service. There is an existing water service to the existing structure at 76-78 Nashua Street. If the proponent(s) wishes to utilize this service they will be responsible for the evaluation of the line and any upgrades that will be needed to provide an adequate supply to the building. A fire sprinkler/protection system, if needed, will require a separate line from the water main in the street in addition to the domestic water supply line.

## CITY OF FITCHBURG OFFICE OF THE CITY CLERK

166 Boulder Drive Fitchburg MA 01420 16 JAN 13

11 4Anna M. Farrell, City Clerk (978) 829-1820 www.fitchburgma.gov

DATE: January 9, 2016

TO: Conservation Commission Community Development Treasurer (for tax clearance) Fire

Health Police Public Works Commissioner Water Deputy Commissioner Wastewater Deputy Commissioner City Solicitor

FROM: Anna M. Farrell, City Clerk

Subject: Special Permit Application (See Attached) Petition # 6-2016
As directed by the City Council, you are respectfully requested to provide a written report, recommendations or information which will be of assistance in processing the request for a Special Permit.

Special Permit Public Hearing to be held on: February 4, 2016

Kindly deliver said report to the City Clerk
no later than Friday, January 22, 2016
If response is not received by due date it will be assumed that you approve of the application as submitted and have no comments.

For your conve	nience, you may us				
	Approved as sub	mitted	Taxpayor	is tax	Compliant
	Approved with modifications)	odifica	tions (Please	attach list c	of suggeste
	Disapproved (Pl	ease a	ttach list reas	ons)	
Department	Treasurer	bv	CLD.B.	rlo	<del></del>
			(Signature)		
Date: 1-11-	-201b	•			

Hearing

Special Permit Petition #6-2016 (cont)

Special Permit Petition #6-2016 (cont)



## CITY OF FITCHBURG OFFICE OF THE CITY CLERK

16 JAN 13 14

166 Boulder Drive Fitchburg MA 01420 Anna M. Farrell, City Clerk (978) 829-1820 www.fitchburgma.gov

DATE: January 9, 2016

TO: Conservation Commission **Community Development** Treasurer (for tax clearance)

Fire Health Police

**Public Works Commissioner** Water Deputy Commissioner Wastewater Deputy Commissioner City Solicitor

Anna M. Farrell, City Clerk FROM:

Subject: Special Permit Application (See Attached) Petition # 6-2016 As directed by the City Council, you are respectfully requested to provide a written report, recommendations or information which will be of assistance in processing the request for a Special Permit. Special Permit Public Hearing to be held on: February 4, 2016

Kindly deliver said report to the City Clerk no later than Friday, January 22, 2016 If response is not received by due date it will be assumed that you approve of the application as submitted and have no comments.

For your convenience, you may use the following space to respond: Approved as submitted Approved with modifications (Please attach list of suggested modifications) Disapproved (Please attach list reasons) Department File Dept. by Shel forther (Signature) There has been No Record of Fire Alarm + Co Testing.

A 26F CERTIFICATE is Required City of Fitchburg,



### CITY OF FITCHBURG OFFICE OF THE CITY CLERK

166 Boulder Drive Fitchburg MA 01420

Police

Anna M. Farrell, City Clerk (978) 829-1820 www.fitchburgma.gov

DATE: January 9, 2016

TO: Conservation Commission Community Development Treasurer (for tax clearance) Fire Health Public Works Commissioner
Water Deputy Commissioner
Wastewater Deputy Commissioner
City Solicitor

FROM: Anna M. Farrell, City Clerk

Subject: Special Permit Application (See Attached) Petition # 6-2016

As directed by the City Council, you are respectfully requested to provide a written report, recommendations or information which will be of assistance in processing the request for a Special Permit.

Special Permit Public Hearing to be held on: February 4, 2016

Kindly deliver said report to the City Clerk

no later than Friday, January 22, 2016

If response is not received by due date it will be assumed that you approve of the application as submitted and have no comments.

For your convenience, you may use the following space to respond:

Approved as submitted

Approved with modifications (Please attach list of suggested modifications)

Disapproved (Please attach list reasons)

Hearing held. Mr. Alan Roseberry and Mr. Al Roseberry were present. During discussion the following points were made: -The property was a single family property. The lot allows for six parking spaces.

-Special conditions and a review date may be placed on the final decision.

-Building permits must be obtained before construction can begin on the property.

-The special permitting process needs to be refined.

-Mr. Roseberry seems to have complied with all the City requirements and is ready to move forward with the project.

-The proposal does not meet the criteria detailed in 181.3561.

-Restrictions should be placed on the special permit to require upkeep of the property and adequate parking.

No one spoke in favor of or in opposition to the petition. Hearing closed. Petition and Special Permit granted with the conditions that the applicant obtain building permits and inspections and that six parking spaces be maintained by vote of 9 in favor and 1 opposed (Kushmerek).

10 members present. Board consists of 11 members.

Hearing

Special Permit Petition #6-2016 (cont) Hearing Petition 12-2016

012-16. South Coast Development, 280 Ayer Road, Harvard MA for flammable storage of 35,000 gallons as follows: 26,000 gallons of gasoline and 9,000 gallons of diesel in two underground fuel storage tanks at 487 Princeton Road.

TO THE HONORABLE CITY COUNCIL OF THE CITY OF FITCHBURG

Ladies and Gentlemen:

The undersigned Petition your Honorable Body to

ALLOW A LICENSE TO STORE
FLAMMABLE MATERIALS:

35,000 GALLOUS

26 K GASOMNE

9K DIESEL

BILLING ADDRESS:
SOUTH COAST DEVELOPMENT
280 AYER ROAD
HARVARD, MA
61451

Hearing Petition 12-2016 (cont)



The Commonwealth of Massachusetts City/ Town of FITCH BURG

## **Application For License**

Massachusetts General Law, Chapter 148 §13

G	GIS Coordinates				
	LAT.				
	LONG.				
	License Number				

•	nables, combustibles or explo		gs or structures nerein d	escribed.
ocation of Land: 70/	7 PRINCE TO Number, Street and Asses	sor's Map and Parcel ID		
ttach a plot plan of the pr	roperty indicating the locatio	n of property lines and	all buildings or structures	<b>.</b>
wner of Land: 500	OTH COAST	DEVE	OPMEN	
ddress of Land Owner:	280 AYER 1	ROAD, HA	PRYARD,	MA 01451
se and Occupancy of Bui	ildings and Structures: _G	AS STATIC	DH / CONVA	ENIENCE
this is an application for	amendment of an existing li	cense, indicate date of	original license and any s	ubsequent amendments
	Attach a co	py of the current license		
			•	•

PRODUCT NAME MAXIMUM QUANTITY gal., lbs, UST, AST, IBC, Cubic feet drums I-REG-GASOMNE 1B 2-SUPER-GASOLINE 13 GALLOKS DIESEL Total quantity of all flammable liquids to be stored: 35,000 Total quantity of all combustible liquids to be stored: Total quantity of all flammable gases to be stored:

Total quantity of all flammable solids to be stored:

Maximum amount (in pounds) of Class 1.4: Type Total aggregate quantity of all classes of fireworks to be stored sives (Complete this section for the storage of explosives) icate classes of explosive to be stored and maximum of Maximum amount (in pounds) of Class 1.1: Nur	rground containers:  storage:  quantity of each class. (See 527 CMR 1.90 Table 1.1. e/class of magazine used for storage:  e/class of magazine used for storage:  e/class of magazine used for storage:
Maximum quantity (in gallons) of LP-gas to be stored in under List sizes and capacities of all underground containers used for Total aggregate quantity of all LP-gas to be stored:  Total aggregate quantity of all LP-gas to be stored:  Total aggregate quantity of all LP-gas to be stored:  Total aggregate quantity of the storage of fireworks)  dicate classes of fireworks to be stored and maximum Maximum amount (in pounds) of Class 1.3G;  Typ  Maximum amount (in pounds) of Class 1.4:  Typ  Total aggregate quantity of all classes of fireworks to be stored and maximum of the storage of explosives)  icate classes of explosive to be stored and maximum of Maximum amount (in pounds) of Class 1.1:  Maximum amount (in pounds) of Class 1.1:  Num	rground containers:storage: quantity of each class. (See 527 CMR 1.00 Table 1.1. e/class of magazine used for storage:
List sizes and capacities of all underground containers used for  Total aggregate quantity of all LP-gas to be stored:  Total aggregate quantity of all LP-gas to be stored:  Total aggregate this section for the storage of fireworks)  dicate classes of fireworks to be stored and maximum Maximum amount (in pounds) of Class 1.3G;  Typ  Maximum amount (in pounds) of Class 1.4G;  Typ  Total aggregate quantity of all classes of fireworks to be stored aggregate quantity of all classes of fireworks to be stored and maximum of classes of explosives)  icate classes of explosive to be stored and maximum of Maximum amount (in pounds) of Class 1.1:  Maximum amount (in pounds) of Class 1.1:  Num	quantity of each class. (See 527 CMR 1.00 Table 1.1. e/class of magazine used for storage:e/class of magazine used for storage:
Total aggregate quantity of all LP-gas to be stored:  Vorks (Complete this section for the storage of fireworks)  dicate classes of fireworks to be stored and maximum Maximum amount (in pounds) of Class 1.3G; Type  Maximum amount (in pounds) of Class 1.4G: Type  Maximum amount (in pounds) of Class 1.4: Type  Total aggregate quantity of all classes of fireworks to be stored and maximum of the storage of explosives)  icate classes of explosive to be stored and maximum of Maximum amount (in pounds) of Class 1.1: Nur	quantity of each class. (See 527 CMR 1.00 Table 1.1. e/class of magazine used for storage:e/class of magazine used for storage:
dicate classes of fireworks to be stored and maximum Maximum amount (in pounds) of Class 1.3G; Type Maximum amount (in pounds) of Class 1.4G: Type Maximum amount (in pounds) of Class 1.4: Type Total aggregate quantity of all classes of fireworks to be stored sives (Complete this section for the storage of explosives) icate classes of explosive to be stored and maximum Maximum amount (in pounds) of Class 1.1: Nur	e/class of magazine used for storage:e/class of magazine used for storage:e/class of magazine used for storage:e/class of magazine used for storage:e
dicate classes of fireworks to be stored and maximum Maximum amount (in pounds) of Class 1.3G; Type Maximum amount (in pounds) of Class 1.4G: Type Maximum amount (in pounds) of Class 1.4: Type Total aggregate quantity of all classes of fireworks to be stored aggregate (Complete this section for the storage of explosives) icate classes of explosive to be stored and maximum Maximum amount (in pounds) of Class 1.1: Nur	e/class of magazine used for storage:e/class of magazine used for storage:e/class of magazine used for storage:e/class of magazine used for storage:e
Maximum amount (in pounds) of Class 1.3G: Type Maximum amount (in pounds) of Class 1.4G: Type Maximum amount (in pounds) of Class 1.4: Type Total aggregate quantity of all classes of fireworks to be stored  sives (Complete this section for the storage of explosives) icate classes of explosive to be stored and maximum of Maximum amount (in pounds) of Class 1.1: Nur	e/class of magazine used for storage:e/class of magazine used for storage:e/class of magazine used for storage:e/class of magazine used for storage:e
Maximum amount (in pounds) of Class 1.3G: Type Maximum amount (in pounds) of Class 1.4G: Type Maximum amount (in pounds) of Class 1.4: Type Total aggregate quantity of all classes of fireworks to be stored  sives (Complete this section for the storage of explosives) icate classes of explosive to be stored and maximum of Maximum amount (in pounds) of Class 1.1: Nur	e/class of magazine used for storage:e/class of magazine used for storage:e/class of magazine used for storage:e/class of magazine used for storage:e
Maximum amount (in pounds) of Class 1.4: Type Total aggregate quantity of all classes of fireworks to be stored and maximum of the classes of explosives (Complete this section for the storage of explosives) icate classes of explosive to be stored and maximum of the maximum amount (in pounds) of Class 1.1: Nur	e/class of magazine used for storage:ed:
Total aggregate quantity of all classes of fireworks to be stored of explosives (Complete this section for the storage of explosives) icate classes of explosive to be stored and maximum (Maximum amount (in pounds) of Class 1.1:	ed:
Total aggregate quantity of all classes of fireworks to be stored of explosives (Complete this section for the storage of explosives) icate classes of explosive to be stored and maximum (Maximum amount (in pounds) of Class 1.1:	ed:
osives (Complete this section for the storage of explosives) icate classes of explosive to be stored and maximum of Maximum amount (in pounds) of Class 1.1:	
icate classes of explosive to be stored and maximum of Maximum amount (in pounds) of Class 1.1:	quantity of each class. (See 527 CMR 1.00 Table 1.12.
Maximum amount (in pounds) of Class 1.1: Nur	quantity of each class. (See 32/ CMR 1.00 Table 1.12.
	nber of magazines used for storage:
Maximum amount (in pounds) of Class 1.2: Nur	nber of magazines used for storage:
Maximum amount (in pounds) of Class 1.3:Nu	nber of magazines used for storage:
	nber of magazines used for storage:
	nber of magazines used for storage:
	nber of magazines used for storage:
Transmitten direction (or position) of Citass 1.0.	noti of magazines used for storage.
ARD JAPA. PARKETHERE BY attest that I am a cormation contained herein is accurate and complete to the terials stored pursuant to any license granted hereunder mucodes, rules and regulations, including but not limited to M (527 CMR 1.00). I further acknowledge that the storage of order may not exceed the maximum quantity specified by the ture when the storage of the maximum quantity specified by the storage of the storage of the maximum quantity specified by the storage of the stora	best of my knowledge and belief. I acknowledge that ast be stored or kept in accordance with all applicable assachusetts Chapter 148, and the Massachusetts Fir any material specified in any license granted
epartment Use Only	
I Khel forsky Head of the Titelly	Fire Department endorse this application with my
proval Disapproval	12-11-2015
ft. Flut Jorden FPB of tiesd of the Fire Department	Date Date
nmendations:	

**GIS Coordinates** 

LAT.

LONG.

License Number

Hearing
Petition 12-2016
(cont)



FP-002 (Rev. 1.1.2015)

Maximum amount (in pounds) of Class 1.4:

Total aggregate quantity of all classes of fireworks to be stored:

The Commonwealth of Massachusetts
City/Town of FITCHBURG

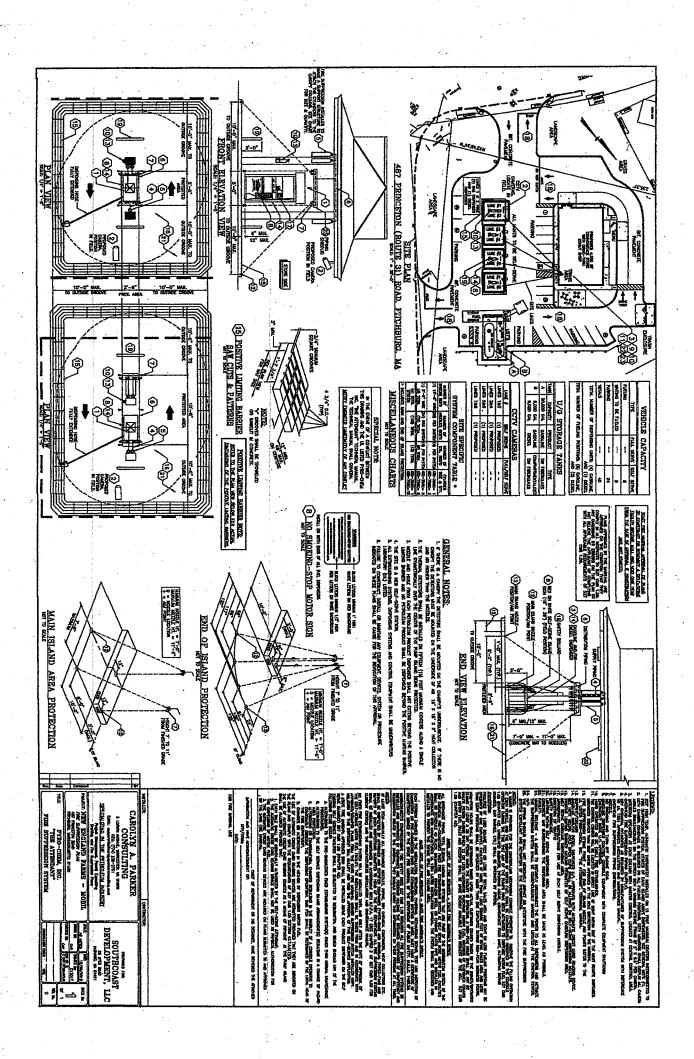
## License

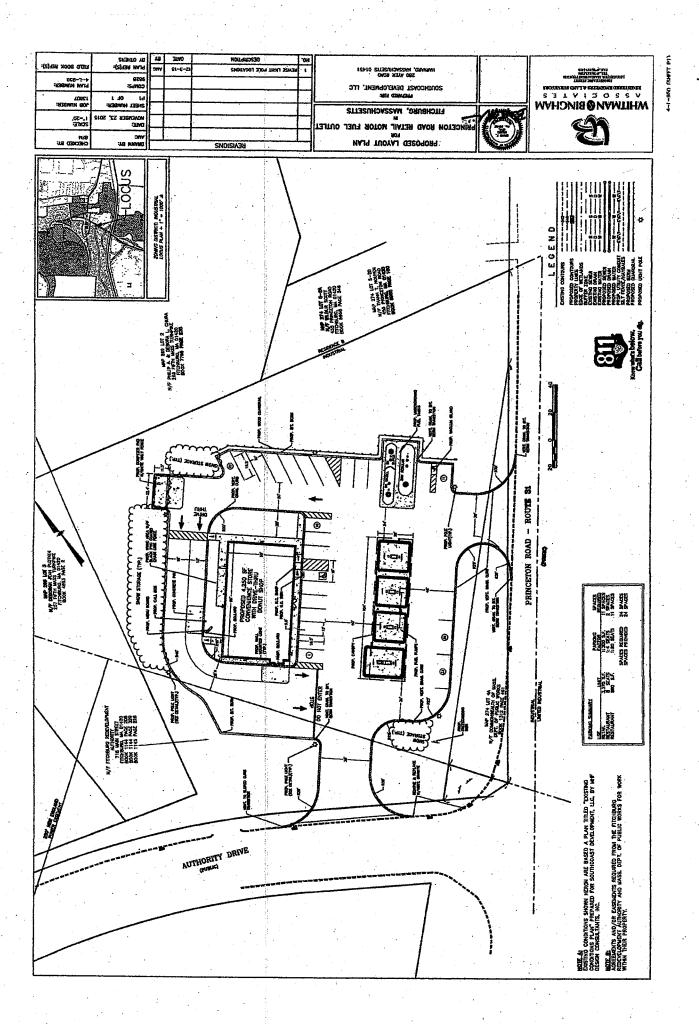
Massachusetts General Law, Chapter 148 §13

☐ New License ☐ Amended License

After notice and hearing, and a license is hereby granted t	in accordance with Chap o use the land herein desc	ter 148 of the Mass. General	Laws,
Location of Land: PRIN		מנונים ביינים	
Owner of Land: SOUTH CO	per, Street and Assessor's M	レバノカとかだり	UT
Address of Land Owner: 280 AY	ER ROAD,	HARVARD,	MA 0145
Flammable and Combustible Liquids. Flammable	ammahle Cases and	Solida	
Complete this section for the storage of flammable a full for the purposes of licensing and permitting. (At	nd combustible liquide e	olida and cares All tours	d containers are considere
PRODUCT NAME CLASS	MAXIMUM QUANTITY	UNITS gal., lbs,	CONTAINER UST, AST, IBC,
-REG GASOLINE IB	20,000	cubic feet GALLON	drums UST
- SUPER GASOLINE IB	6,000	CALLOH	UST
DIESEL 2	9.000	GALLOH	UST
TANK 2- COMPAK		LIZED	
LP-gas (Complete this section for the storage	ge of LP-gas or propa	ine) H/A	
Maximum quantity (in gallons) of LP-gas to be s	tored in aboveground con	tainers:	
List sizes and capacities of all aboveground cont	ainers used for storage		
Maximum quantity (in gallons) of LP-gas to be s List sizes and capacities of all underground conta		tainers:	
Total aggregate quantity of all LP-gas to be store	d:		
Fireworks (Complete this section for the sto	rage of fireworks) N	1/A	
Maximum amount (in pounds) of Class 1.3G:			
♦ Maximum amount (in pounds) of Class 1.4G:			•

THIS LICENSE OR A CERTIFIED COPY THEREOF MUST BE CONSPICIOUSLY POSTED ON THE LAND FOR WHICH IT IS GRANTED.





Explosives (Complete this section for the storage	of explosives) $\mathcal{N}/\mathcal{P}$
♦ Maximum amount (in pounds) of Class 1.1:	Number of magazines used for storage:
Maximum amount (in pounds) of Class 1.2:	Number of magazines used for storage:
Maximum amount (in pounds) of Class 1.3:	Number of magazines used for storage:
Maximum amount (in pounds) of Class 1.4:	Number of magazines used for storage:
Maximum amount (in pounds) of Class 1.5:	Number of magazines used for storage:
Maximum amount (in pounds) of Class 1.6:	Number of magazines used for storage:
Licensing Authority Use:	e licensed activity will comply with all applicable laws, codes,
	Massachusetts General Law, Chapter 148, and the
Massachusetts Fire Code (527 CMR 1.00) as ame exceeding the capacities herein specified unless a	ended. The license holder may not store materials in an amount and until any amended license has been granted.
ADDITIONAL RESTRICTIONS:	
Signature of Licensing Authority	Title Date

THIS LICENSE OR A CERTIFIED COPY THEREOF MUST BE CONSPICIOUSLY POSTED ON THE LAND FOR WHICH IT IS GRANTED.

FP-002 (Rev. 1.1.2015)

Page 2

## CAROLYN A. PARKER

FITCHBURG CITY CLERK

16 JAN -4 11 09

December 30, 2015

City of Fitchburg 166 Boulder Drive Fitchburg, MA 01420

Attn: Ms. Deb Vilandry City Clerk/ City ouncil New England Farms 487 Princeton Road Fitchburg, MA 01420 Delivery: In Person

Dear Ms. Vilandry,

The plot of land located at 487 Princeton Road has been purchased by Southcoast Development, LLC, 280 Ayer Road, Harvard, MA 01451. They are proposing to build a gas station and 4,250 square foot convenience store with a drive thru donut shop. They were approved by the Zoning Board on December 8, 2015 but due to an error in abutter notification they need to be heard again on January 19, 2016. They were heard before the Planning Board on December 15, 2015 and need to make a few minor modifications to the plans for approval. We wish to be scheduled to be heard by the City Council at their next meeting to obtain a License for the storage of 35,000 gallons of gasoline/diesel. The owner will install (2) two Underground Fuel Storage tanks; (1) 20,000 gallon gasoline and (1) 15,000 gallon tank 6K gasoline/9K diesel split tank. Enclosed please find the following in support of our application:

- (1) One copy of the Petition to City Council
- (1) One copy of the Application for License
- (1) One copy of the License (for use if we are approved)
- (1) One copy of the Site Plan 8 1/2" x 11"
- (1) One copy of the Fire Suppression Plan 8 1/2" x 11"
- (1) One copy of the Certified List of Abutters

Please review the enclosed information and let me know when we will be heard before the City Council. The owner, Mickey Higgins, or I will be in attendance at the meeting, it is my understanding that your office will do the abutter notifications via certified mail and publish the legal ads in the newspaper and invoice us for the cost. If you have any questions or require additional information please do not hesitate to call me at (774) 239-2781. Thank you in advance for your time in helping to expedite this matter.

Sincerely, Carollen Alfai

Cc: Southcoast Development

File

SPECIALIZING IN THE PETROLEUM INDUSTRY Project Management, Permit Expediting, Drafting & Fire Suppression Plans

3 Lorion Avenue, Worcester, MA 01606 • Tel: 508-853-1167 • Fax: 508-853-1176 • Cell: 774-239-2781 • capconsulting@verizon.net

Hearing held. Mr. Dominic Brown representing South Coast Development was present. During discussion it was reported:

- The Conservation Commission and the Planning Board have approved the project.
- The ZBA has re-noticed the hearing because one abutter did not receive notice.
- Chief Roy has signed off on the project.
- The project abuts residential property within 80 feet.
- No one spoke in favor of the petition.
- Speaking in opposition were:
- 1. Ms. Deb Chura, 269 5th MA Tpke. She said she will have a full view of the gas station from her slider. She hates the smell of gas fumes. She said she has signatures of others in the neighborhood who are opposed (not submitted to the clerk).
- 2. Mr. Robert LaPointe, 5 MA Tpke. He stated there is already 846,000 gallons of fuel in his backyard and they do not need another gas station.
- 3. Mr. Phil Chura stated there are already 3 gas stations in the area. He asked if there will be a retaining wall to prevent fuel from getting in to the city wastewater system.
- 4. Mr. Robert Delgiudice, 5<sup>th</sup> MA Tpke. stated there are already two gas stations nearby and they don't need another one. He stated there will be increased traffic 24 hours per day. Hearing closed.

Petition tabled by unanimous vote. 10 members present. Board consists of 11 members.

Hearing
Petition 12-2016
(cont)

Orders-Finance

#### ORDERS - FINANCE

The following ORDERS were referred to the Finance Committee:

- ORDERED THAT: There be and hereby is transferred the sum of THIRTY THOUSAND DOLLARS (\$30,000) to Water Personal Services Overtime from Water Capital-Water System Improvements.
- ORDERED THAT: The City of Fitchburg hereby approves the expenditure of funds from the MA Dept. of Public Health Bureau of Substance Abuse for the FY16 First Responder Narcan Grant in the approximate amount of \$12,750.
- ORDERED THAT: There be and hereby is appropriated the sum of TWO HUNDRED FIFTY THOUSAND DOLLARS (\$250,000), same to be charged against Available Funds and credited to accounts as follows: \$40,000 to DPW-Snow and Ice Personal Services Overtime and \$210,000 to DPW-Snow and Ice Expenses.

#### ORDERS - OTHER

18-16. ORDER: Authorizing the City Clerk to notify the voters of the Special State Election to be held on March 1, 2016.

Commonwealth of Massachusetts
William Francis Galvin
Secretary of the Commonwealth
City of Fitchburg
SPECIAL STATE ELECTION

ORDERED that the City Clerk be and hereby is authorized and directed to warn and notify the voters of the Wards and Precincts of the City of Fitchburg, duly qualified to vote in the Special State Election, to assemble in their respective polling places, as designated by the City Council as follows:

Ward 1, Precincts A and B

Ward 2, Precincts A and B

Ward 3, Precincts A and B

Ward 4, Precincts A and B

Ward 5, Precincts A and B

Ward 6, Precincts A and B

Knights of Columbus Hall

165 Electric Ave.

St. Joseph Church Hall

Woodland St.

Memorial Middle School

615 Rollstone St.

Senior Citizens Center

14 Wallace Ave.

MART Intermodal Center

100 Main St.

St. Bernard's Activity Center

260 Summer St.

On Tuesday, March 1, 2016 then and there, for the purpose of casting their votes in the Special State Election for the candidates for the following office:

#### REPRESENTATIVE IN GENERAL COURT......THIRD WORCESTER DISTRICT

It is further ordered that the polling places legally designated by the City Council be opened at 7:00 o'clock in the forenoon and be closed at 8:00 o'clock in the evening. The City Clerk be and hereby is authorized to cause notice to be given by publication of this Order in the daily newspaper and by posting a copy of the same in a conspicuous place in the office of the City Clerk and in each Ward and Precinct of the City.

Michael Kushmerek President, City Council

Orders-Other

Orders-Other (cont)

### Estado de Massachusetts William Francis Galvin Secretario de Estado Ciudad de Fitchburg ELECCIÓN ESPECIAL DEL ESTADO

ORDENA que el Secretario de la Ciudad por el presente se autoriza y ordena a advertir y notificar a los votantes de los distritos y recintos de la Ciudad de Fitchburg, debidamente calificados para votar en la Elección Especial del Estado, a reunirse en sus respectivos lugares de votación, según lo señalado por el Consejo de la Ciudad de la siguiente manera:

Distrito 1, Recintos A y B

Distrito 2, Recintos A y B

Distrito 3, Recintos A y B

Distrito 4, Recintos A y B

Distrito 5, Recintos A y B

Distrito 6, Recintos A y B

Knights of Columbus Hall 165 Electric Ave. St. Joseph Church Hall Woodland St. Memorial Middle School 615 Rollstone St. Senior Citizens Center 14 Wallace Ave. MART Intermodal Center 100 Main St. St. Bernard's Activity Center

260 Summer St.

El martes, 1 de marzo 2016, ahí mismo, con el fin de emitir su voto en la Elección Especial del Estado para los candidatos a la siguiente oficina:

## REPRESENTANTE DE LA LEGISLATURA ESTATAL....DISTRITO TERCERO DE WORCESTER

Se ordena además que los lugares de votación legalmente designados por el Consejo de la Ciudad se abran a las 7:00am en punto de la mañana y se cierren a las 08:00pm de la noche. El Secretario de la Ciudad sea y por la presente se autoriza a provocar que se notifique mediante la publicación de esta Orden en el periódico y sea publicada una copia de la misma en un lugar visible en la oficina del Secretario de la Ciudad, y en cada distrito y recinto de la Ciudad.

Michael Kushmerek Presidente, Consejo de la Ciudad Orders-Other (cont)

19-16. ORDER: Authorizing the City Clerk to notify the voters of the Presidential Primary to be held on March 1, 2016.

# COMMONWEALTH OF MASSACHUSETTS William Francis Galvin Secretary of the Commonwealth City of Fitchburg PRESIDENTIAL PRIMARY

the City Clerk be and hereby is authorized and directed to warn and notify the voters of the Wards and Precincts of the City of Fitchburg, duly qualified to vote in Primaries, to assemble in their respective polling places, as designated by the City Council as follows:

Ward 1, Precincts A and B

Knights of Columbus Hall

165 Electric Ave.

Ward 2, Precincts A and B

St. Joseph Church Hall

Woodland St.

Ward 3, Precincts A and B

Memorial Middle School

615 Rollstone St.

Ward 4, Precincts A and B

Senior Citizens Center

14 Wallace Ave.

Ward 5, Precincts A and B

MART Intermodal Center

100 Main St.

Ward 6, Precincts A and B

St. Bernard's Activity Center

260 Summer St.

On Tuesday, March 1, 2016, then and there, for the purpose of casting their votes in the Presidential Primary for the candidates of political parties for the following offices:

PRESIDENTIAL PREFERENCE for this Commonwealth
STATE COMMITTEE MAN for Worcester & Middlesex Senatorial District
STATE COMMITTEE WOMAN for Worcester & Middlesex Senatorial District
WARD COMMITTEE for each Ward in the City of Fitchburg

It is further ordered that the polling places legally designated by the City Council be opened at 7:00 o'clock in the forenoon and be closed at 8:00 o'clock in the evening. The City Clerk be and hereby is authorized to cause notice to be given by publication of this Order in the daily newspaper and by posting a copy of the same in a conspicuous place in the office of the City Clerk and in each Ward and Precinct of the City.

Michael Kushmerek President, City Council

Orders-Other (cont)

# ESTADO DE MASSACHUSETTS William Francis Galvin Secretario del Estado Ciudad de Fitchburg PRIMARIA PRESIDENCIAL

El Secretario de la Ciudad, por la presente es autorizado y dirigido a alertar y notificar a los votantes de los distritos y recintos de la Ciudad de Fitchburg, debidamente calificados para votar en Primarias, a reunirse en sus respectivos lugares de votación, según lo señalado por el Consejo Municipal de la siguiente manera:

Distrito 1, Recintos A y B

Distrito 2, Recintos A y B

Distrito 3, Recintos A y B

Distrito 4, Recintos A y B

Distrito 5, Recintos A y B

Distrito 6, Recintos A y B

Knights of Columbus Hall
165 Electric Ave.
St. Joseph Church Hall
Woodland St.
Memorial Middle School
615 Rollstone St.
Senior Citizens Center
14 Wallace Ave.
MART Intermodal Center
100 Main St.
St. Bernard's Activity Center
260 Summer St.

El martes 1 de marzo 2016, ahí mismo, con el propósito de votar en la Primaria Presidencial por candidatos de partidos políticos por las siguientes posiciones:

PREFERENCIA PRESIDENCIAL para este Estado
COMISIONADO ESTATAL para el Distrito Senatorial de Worcester y Middlesex
COMISIONADA ESTATAL para el Distrito Senatorial de Worcester y Middlesex
COMITÉ DE DISTRITO para cada distrito de la cuidad de Fitchburg

Además, se ordenó que los lugares de votación legalmente designados por el Consejo Municipal se abran a las 7:00 de la mañana y se cierren a las 8:00 de la noche. El Secretario de la Ciudad, de esta manera está autorizado para anunciar; y se hará mediante una publicación de esta Orden en el diario y mediante la publicación de una copia de la misma en un lugar visible en la oficina del Secretario de la Ciudad y en cada distrito y recinto electoral de la ciudad.

Michael Kushmerek Presidente, Consejo de la Ciudad

Orders were adopted under Suspension of the Rules by unanimous vote. 10 members present. Board consists of 11 members. Orders signed by the Mayor February 8, 2016.

Ordinances

#### **ORDINANCES**

ORDINANCE: That Chapter 181, section 3561 of the Code 20-16. of the City of Fitchburg (Zoning - Special Permit for Nonconforming Structures Abandoned or Not Used for More Than Two Years) as most recently amended, be further amended by striking the words: "City Council" and by inserting the words "Board of Appeals".

Ordinance was passed to a first and second reading and ordered advertised by unanimous vote. 10 members present. Board consists of 11 members.

ORDINANCE: That Chapter 181, section 356 of the Code 21-16. of the City of Fitchburg (Zoning - Abandonment or Nonuse" as most recently amended, be further amended by adding:

> "This section shall not apply to the re-use of a lawfully existing nonconforming single or two family structure where the principle use is permitted by right in the specified district under 181.313, and provided that no modification of the use or structure is accomplished unless authorized under the provisions of 181.35

Ordinance was passed to a first and second reading and ordered advertised by vote of 9 in favor and 1 opposed (Beauchemin). 10 members present. Board consists of 11 members.

Petitions

#### **PETITIONS**

The following Petition was referred to the Finance Committee:

- 22-16. Vincent Pusateri, II, City Solicitor to do the following:
  - 1. Establish an Order reallocating funds from the Labor Negotiator Fund account to the Litigation and Special Counsel Fund account;
  - 2. Authorize the Law Department to use said funds to hire as special counsel Attorney William Trainor to handle worker's compensation cases on behalf of the City:
  - 3. Authorize the Law Department to use said funds to hire as special counsel Attorney John Barrett to continue the smooth transition of the Law Department duties.

## TO THE HONORABLE CITY COUNCIL OF THE CITY OF FITCHBURG

#### Ladies and Gentleman:

## The undersigned petitions your Honorable Body:

FIRST, To establish and order, ordinance or resolution reallocating funds from the Labor Negotiator Fund account #011512 525572 to the Litigation and Special Counsel Fund account #011512 525571, both within the Law Department Budget;

SECOND, to authorize the Law Department to use said funds to hire as special counsel Attorney William Trainor to handle worker's compensation cases on behalf of the City; and

THIRD, to authorize the Law Department to use said funds to hire as special counsel Attorney John Barrett to continue the smooth transition of Law Department duties.

For reason says, these actions are in the best interests of the City of Fitchburg.

Respectfully submitted,

Vincent Pysateri II

City Solicitor

The following Petitions were referred to the Legislative Affairs Committee:

Vincent Pusateri, II, City Solicitor to designate the 23-16. positions of City Solicitor and Assistant City Solicitor as special municipal employee positions under MGL Chapter 268A section 1(n).

## Ladies and Gentleman:

## The undersigned petitions your Honorable Body:

To establish and order, ordinance or resolution designating the positions of City Solicitor and Assistant City Solicitor as a special municipal employee positions under M.G.L. c. 268A §1(n) entitled CONDUCT OF PUBLIC OFFICIALS AND EMPLOYEES, also known as the of the

In support of this petition the undersigned states that the Conflict of Interest Law makes a distinction between a municipal employee and "special municipal employee" for the purposes of analyzing actions, rights and duties under the Conflict of Interest Law.

For further reason says, a special municipal employee may be one who is not elected, whose position is classified as such by the City Council, and who either is uncompensated, has a position which permits private employment during working hours, or works 800 hours per year or

For further reason says, the City Solicitor and Assistant City Solicitor have historically and will continue to maintain private employment while discharging their obligations to the City of

For further reason says, the City would benefit by attracting the most qualified candidates for the offices identified herein by decreasing the impact of their service to the City on future

For further reason says, this action was recommended by the State Ethics Commission after an inquiry.

Respectfully submitted,

Vincent Pusateri II

**City Solicitor** 

FILEHBURG CITY CLERK 16 JAN 22 16

24-16. Vincent Pusateri, II, City Solicitor to designate the positions of Airport Commissioners as special municipal employee positions under MGL Chapter 268A section 1(n).

## TO THE HONORABLE CITY COUNCIL OF THE CITY OF FITCHBURG

#### Ladies and Gentleman:

## The undersigned petitions your Honorable Body:

To establish and order, ordinance or resolution designating the positions of Airport Commissioners as a special municipal employee positions under M.G.L. c. 268A §1(n) entitled CONDUCT OF PUBLIC OFFICIALS AND EMPLOYEES, also known as the of the Conflict of Interest Law.

In support of this petition the undersigned states that the Conflict of Interest Law makes a distinction between a municipal employee and "special municipal employee" for the purposes of analyzing actions, rights and duties under the Conflict of Interest Law.

For further reason says, a special municipal employee may be one who is not elected, whose position is classified as such by the City Council, and who either is uncompensated, has a position which permits private employment during working hours, or works 800 hours per year or less.

For further reason says, members of the Airport Commission have historically and will continue to maintain other employment while discharging their obligations.

For further reason says, the City would benefit by attracting the most qualified candidates for the offices identified herein by decreasing the impact of their service to the City on employment opportunities.

Respectfully submitted

Vincent Pusateri II

City Solicitor

 $\overline{\infty}$ 

The following Petition was referred to the Public Safety Committee:

25-16.

- Michael A. Ward, 15 Stetson St. Leominster to refer to the Public Safety Committee the following:
- 1. At times, dogs are subjected to unnecessarily cruel treatment;
- 2. The system to locate the owners of lost dogs or to locate adoptable homes for stray dogs;
- 3. To examine and determine why a multitude of dogs (double figure) have disappeared while under the supervision of the animal control officer.

## THE HONORABLE CITY COUNCIL OF THE CITY OF FITCHBURG

I, the undersigned, request the city council to refer this petition to the Public Safety Sub-Committee to review the following:

- 1. At times, dogs are subjected to unnecessarily cruel treatment.
- 2. The system to locate the owners of lost dogs, or to locate adoptable homes for stray dogs.
- 3. To examine and determine why a multitude of dogs (double figure) have disappeared while under the supervision of the animal control officer.

Respectively submitted,

michael a wal

Michael A. Ward

15 Stetson St.

Leominster, Ma.

The following Special Permit Petition was referred to a Public Hearing March 3, 2016:

Petitions (cont)

26-16. SPECIAL PERMIT PETITION: Zachary Flekner, 226 Oak Hill Road, Fitchburg to renovate existing, non-conforming two family home located at 12 Park Street (Map 18 Block 93 Lot 0) that has been abandoned or not used for a period of more than two years.

# SPECIAL PERMIT APPLICATION FROM THE CITY OF FITCHBURG CITY COUNCIL

#### PERMIT FEE \$300.00

to the Office of the City Clerk.
1. APPLICANT NAME: Zachary Fleckner 3
MAILING ADDRESS OF APPLICANT:
P.O. Box (if applicable)  Poad  Street
Fitchburg 01420 City Zip Code
TELEPHONE NUMBER OF APPLICANT: <u>(508)</u> <u>498 - 3775</u> 2. ADDRESS AND DESCRIPTION OF PROPERTY FOR WHICH THE SPECIAL PERMIT IS BEING REQUESTED:
12 Park street. Two family house which To Revorate bilding to make poper his family
Fitchburg Assessor's Map <u>OOLS</u> Block <u>COQ3</u> Lot <u>O</u>
3. OWNER OF PROPERTY: Professional Performance LLC
MAILING ADDRESS OF OWNER: 122 Oak Hill rd
Fitchburg MA 01420
4. CONTACT PERSON FOR PROPERTY: Zachary Fleckwer
5. TELEPHONE NUMBER FOR CONTACT PERSON: (508) 498-37

_0	Family Kopet	7		
. :				
<u></u>				
<b>.</b> 1	OTAL SQUARE FOOT	'AGE OF PROPOSED USE: 🔟	800 5, A	2
				•
i. 1	OTAL PARKING REQ	UIRED: 4		<del> </del>
)ri	OTAL PARKING PRO	umpn. U		•
, ·	OTAL PARKING FRO	VIDED:	7	• • • • • • • • • • • • • • • • • • • •
				<u> </u>
10.	MUNICIPAL SERVICE	<b>7S:</b>		
	A second	s appropriate:		
•	A Project wi	ll tie in to City Sewer System	Y	
	A. Hoject Wi	in the in to City Bewel Bystein	Yes	No
	D Duningt we	ill the in to City Weter Carries	X	
	B. Project w	ill tie in to City Water Service	Yes	No
•				./
•		ll tie in to Storm Drainage System	Yes	No.
:	C. Project wi		T C2	• -
•				•
11.	Is this a Special Permit	for a Nursing Home, Truck/Bus	Ferminal, Res	
(1.	Is this a Special Permit	for a Nursing Home, Truck/Bus Printing, Light Manufacturing (	Ferminal, Res	

Professional Engineer in accordance with Section 2 of the Rules and

Regulations governing Special Permits must be attached.

14. SIGNATURE OF APPLICANT:

×222

PRINT NAME OF APPLICANT:

Zachary Flectuer

DATE:

12/01/15

Please note: This application will not be accepted unless ALL requirements stated in the letter of determination by the Building Commissioner have been met.

DATE RECEIVED BY CITY CLERK

\$ 300.00 APPLICATION FEE RECEIVED Tabled Matter

#### TABLED MATTER

Joseph Poznick, Chairman on behalf of the Airport 250-15. Commission to petition the City of Fitchburg to accept as a gift, purchase, or to take by eminent domain under Ch. 79, s. 1 of the MA General Laws, permanent avigation easements located in the area of Battles Avenue as outlined in the enclosed petition.

TO THE HONORABLE CITY COUNCIL OF THE CITY OF FITCHBURG

Ladies and Gentlemen:

The undersigned Petition your Honorable Body to

On behalf of the Fitchburg Airport Commission, pursuant to its vote on November 18, 2015and pursuant to M.G.L. c.90, §51G, the undersigned petition your Honorable Body to accept as a gift, purchase, or to take by eminent domain under Chapter 79, section 1 of the Massachusetts General laws, permanent avigation easements over certain parcels of land required for the purpose of removing vegetative obstructions from the airport approach surface, which currently poses a safety hazard. Said parcels are located in the area of Battles Avenue and are designated as easements #3, #4 and #5 on the attached Avigation Easement Plan;

Also, to accept as gift, purchase or to take by eminent domain under Chapter 79, section 1 of the Massachusetts General laws, temporary easement to enter upon said land for the removal of said vegetative obstructions.

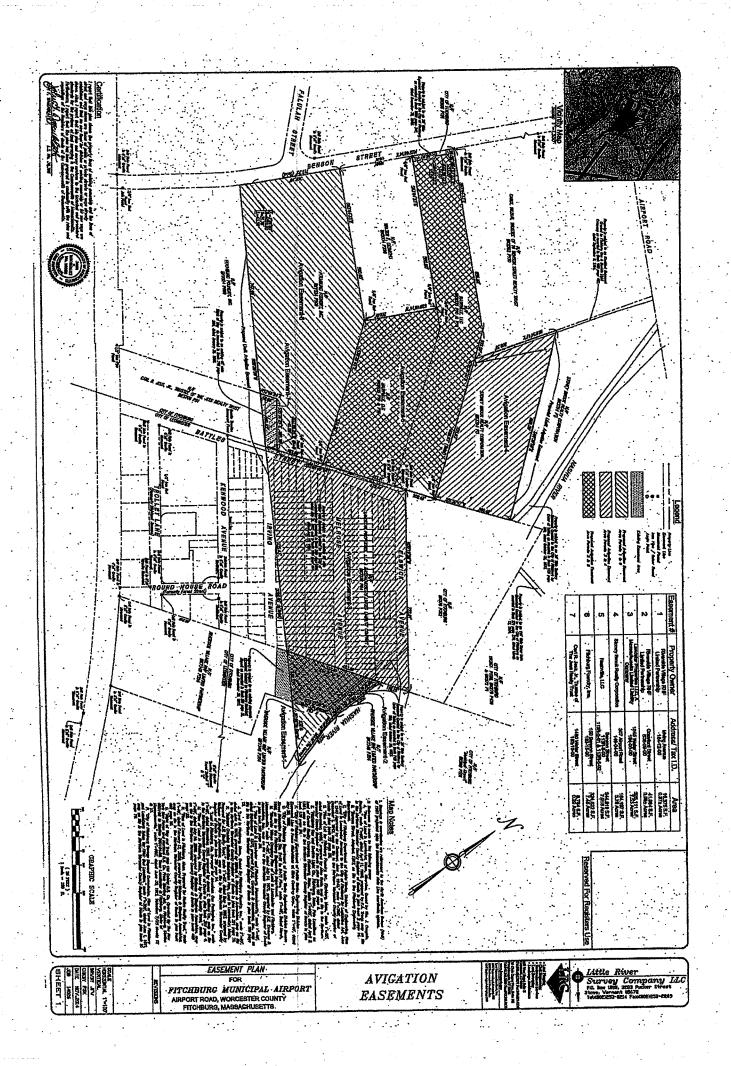
Respectfully submitted,

oseph Pozniek, Chairman

**Airport Commission** 

**Fitchburg Municipal Airport** 

Tabled Matter (cont)



Tabled Matter (cont)



## CITY OF FITCHBURG PLANNING BOARD

(978) 829-1891 PHONE 7

(978) 345-9687 301 BROAD STREETFITCHBURG CITY CLERK FITCHBURG, MASSACHUSETTS 01420

肠 JAN 25 15

**MEMO** 

DATE:

January 22, 2015

TO:

**City Council** City Clerk

FROM:

SUBJECT:

Michael O'Hara, Principal Planner MO Have

Petition #250-2015

Fitchburg Municipal Airport Avigation Easement

At its January 19, 2016 meeting the Fitchburg Planning Board voted 6-0 to recommend in favor of this petition.

Petition taken from the table by unanimous vote. granted by unanimous vote. 10 members present. Board consists of 11 members. Petition forwarded to the City Solicitor for Order preparation.

The meeting adjourned at 8:55 P.M.

City of Fitchburg...